Original

GOLDENDALE CITY COUNCIL
REGULAR MEETING
AUGUST 1, 2016
7:00 PM

A. Call to Order
   1. Pledge of Allegiance

B. Roll Call

C. Public Hearing
   1. Outdoor Light
   2. Administration of Development Standards

D. Agenda
   1. Approval of Agenda
   2. Consent Agenda
      a. Approval of Minutes
      b. Claims
      c. Payroll
      d. Other

E. Presentations
   1. Dana Peck & Nicole Lundin – Update on Goldendale Chamber Website
   2. Jonathan Lewis – Update on Gorge Night Sky Symposium

F. Department Reports

G. Council Business
   1. Information Technology Agreement
   2. Bond Counsel Agreement
   3. Waiver of fee at Ekone Park for Youth Soccer Program

H. Resolutions
   1. Acceptance of LKR Sewer Project

I. Ordinances

J. Report of Officers and City Administrator

K. Public Comment

L. Executive Session

M. Adjournment

NEXT REGULAR COUNCIL MEETING WILL BE ON AUGUST 15, 2016 AT 7:00 PM.

AGENDA TITLE: **CONSENT AGENDA**

DATE: **AUGUST 1, 2016**

ACTION REQUIRED:

ORDINANCE_____ COUNCIL INFORMATION_____X____

RESOLUTION_____ OTHER_____

MOTION_____X_____

EXPLANATION:
The consent agenda includes the following:
Minutes of the July 18, 2016 regular council meeting, first pay period July checks #46815 – 46859, 900640 in the amount of $73,646.24, August 1, 2016 claims checks #46813 – 46814, 46860 – 46906, 900641 in the amount of $321,980.86.

FISCAL IMPACT:
Payroll checks in the amount of $73,646.24, claims checks in the amount of $321,980.86.

ALTERNATIVES:
Approve the consent agenda.
Remove certain items from the consent agenda for further discussion.

STAFF RECOMMENDATION:
Approve the consent agenda

MOTION:

I MOVE TO APPROVE THE CONSENT AGENDA.

GOLDENDALE CITY COUNCIL
REGULAR MEETING
JULY 18, 2016
7:00 PM

Mayor Michael Canon called to order the regular meeting of the Goldendale City Council followed by the Pledge of Allegiance.

ROLL CALL

7:03:28 PM

PRESENT:
Mayor Michael A Canon
Council Member Andy Halm
Council Member Gary Hoctor
Council Member Guy Theriault
Council Member Carmen Knopes
Council Member John Sullivan
Council Member Lucille Bevis

STAFF:
City Administrator Larry Bellamy
Clerk-Treasurer Connie Byers
Public Works Director Karl Enyeart
Fire Chief Noah Halm
Police Chief Reggie Bartkowski

ABSENT: None

AGENDA AND CONSENT AGENDA

It was moved by Council Member Guy Theriault, seconded by Council Member Carmen Knopes, to approve the agenda and consent agenda.

7:04:22 PM

AYES:
Council Member Andy Halm
Council Member Gary Hoctor
Council Member Guy Theriault
Council Member Carmen Knopes
Council Member John Sullivan
Council Member Lucille Bevis

NAYS: None.

MOTION CARRIED UNANIMOUSLY 6-0.

DEPARTMENT REPORTS

Noah reported that the Fire Department was awarded a grant from the Washington State Department of Natural Resources in the amount of $78,273.00. This grant will be used for retrofitting the diesel truck tractor recently acquire form the United State Government.

Reggie reported that he has applied for a Traffic Safety Grant for a radar unit.

Karl reported that the aerial flight for the utility map project will take place next week. Half of the sewer mains and two-thirds of the water main have been installed on our street project.

COUNCIL BUSINESS

Council Vacancy Interviews
The interviews were done in the following order:

Terry Luth
Michael Goodwin
NamSun Whitner
Michael Kitchen
Shannon Middleton

In the first round of voting tallied as follows:

3 Terry Luth
4 NamSun Whitner
5 Shannon Middleton

The second round tallied as follows:

1 NamSun Whitner
5 Shannon Middleton

Connie gave Shannon the oath of office and he took his seat on the council.

PRESENTATIONS

Jim Sizemore
Jim informed council that the County Commissioners will be having a workshop on a proposed one tenth of one percent sales tax increase that would benefit law enforcement.

RESOLUTIONS

Grant Agreement Authorization
Larry stated that this resolution will authorize the Mayor to enter into a grant agreement that Noah talked about earlier.

It was moved by Council Member Gary Hoctor, seconded by Council Member Guy Theriault, to adopt Resolution No. 659 authorizing the Mayor to enter into a grant agreement with the Washington State Department of Natural Resources for a grant in the amount of $78,273.00.

8:24:47 PM

AYES:	Council Member Andy Halm
	Council Member Gary Hoctor
	Council Member Guy Theriault
	Council Member Carmen Knopes
	Council Member John Sullivan
	Council Member Lucille Bevis
	Council Member Shannon Middleton
NAYS:	None.

MOTION CARRIED UNANIMOUSLY 7-0.

REPORT OF OFFICERS AND CITY ADMINISTRATOR

Lucille stated that she would like to see the weeds cleaned up around town.

Carmen asked if the council member's phone numbers can be put on the website.

Guy commented on how well Community Days went.

Shannon thanked the council for giving him this opportunity.

John expressed his interest to be on the Ordinance Committee.

Gary congratulated Shannon and thanked all the others who applied. He also congratulated Noah and his grant writing crew on receiving the grant.

Mayor Canon reported that three hundred bicyclist came to town. They are riding throughout Washington and will end here next Saturday. There was a meeting today regarding the electrical wire over the river that needs safety markings and a second meeting with Insitu.

Larry informed the council on the process to fill the vacant committee position. Council concurred that John will be on the Ordinance Committee and Shannon will be on the Budget Committee.

PUBLIC COMMENT

Tim Bradford expressed his concerns about how fast people are driving on E Collins.

Loran Fanel expressed his concerns about our city.

Terry Luth asked if the radar trailer could be converted to send out speeding tickets. Reggie stated that ours is too old for that.

Deanna Luth asked that Karl let the workers on the project know that they are doing a great job.

Bob Songer stated that it is a great pleasure to work with Reggie and his officers and it an honor that we work in a partnership.

Ken McKune spoke about his concerns on the LED lighting.

ADJOURNMENT

It was moved by Council Member Guy Theriault, seconded by Council Member Lucille Bevis, to adjourn the meeting.

9:06:15 PM

AYES: Council Member Andy Halm
Council Member Gary Hoctor
Council Member Guy Theriault
Council Member Carmen Knopes
Council Member John Sullivan
Council Member Lucille Bevis
Council Member Shannon Middleton

NAYS: None.

MOTION CARRIED UNANIMOUSLY 7-0.

Michael A Canon, Mayor

Connie Byers, Clerk-Treasurer

Register

Fiscal: 2016
Deposit Period: 2016 - Jul 2016
Check Period: 2016 - Jul 2016 - 2nd Council Jun 2016

Number	Name	Print Date	Clearing Date	Amount
Columbia State Bank	**20016310**			
Check				
46813	WA St Dept of Licensing	7/15/2016		$62.25
46814	AT&T Mobility	7/15/2016		$48.70
46860	US Bank	7/21/2016		$2,719.26
46861	Goldendale, City of	8/1/2016		$331.08
46862	AM Tree Trimming LLC	8/1/2016		$1,290.00
46863	Anatek Labs Inc	8/1/2016		$90.00
46864	AT&T Mobility	8/1/2016		$67.21
46865	Avista Utilities	8/1/2016		$94.11
46866	Bicoastal Media LLC	8/1/2016		$2,212.00
46867	Bishop Sanitation Inc	8/1/2016		$275.00
46868	Blumenthal Uniforms & Equipment	8/1/2016		$17.20
46869	Bryant Pipe & Supply Inc	8/1/2016		$243.98
46870	Centurylink AZ	8/1/2016		$180.21
46871	Centurylink NC	8/1/2016		$25.11
46872	Evergreen Rural Wtr of WA Corp	8/1/2016		$225.00
46873	Ferguson Enterprises Inc #3001	8/1/2016		$1,969.41
46874	Goldendale Market Fresh	8/1/2016		$63.08
46875	Goldendale Sentinel	8/1/2016		$92.00
46876	Goldendale, City of	8/1/2016		$11,528.74
46877	Gorge Networks	8/1/2016		$1,113.36
46878	Gwendolyn L Grundei	8/1/2016		$4,000.00
46879	Hach Company	8/1/2016		$723.71
46880	Holcombs Market	8/1/2016		$123.61
46881	JWC Environmental	8/1/2016		$12,635.28
46882	K-C Pharmacy	8/1/2016		$3.65
46883	Klickitat Co Auditor	8/1/2016		$74.00
46884	Klickitat CO Health Dept	8/1/2016		$120.00
46885	Klickitat Co Sheriff	8/1/2016		$2,217.40
46886	Lori Lynn Hoctor Attorney at Law	8/1/2016		$520.00
46887	Maryhill Museum of Art	8/1/2016		$5,000.00
46888	MCP Mid Columbia Producers Inc	8/1/2016		$73.64
46889	Mid-Columbia Economic Development District	8/1/2016		$1,551.00
46890	Net Transcripts Inc	8/1/2016		$117.41
46891	Pioneer Surveying & Engineering Inc	8/1/2016		$28,474.00
46892	POW Contracting	8/1/2016		$236,719.78

Number	Name	Print Date	Clearing Date	Amount
46893	Quill Corporation	8/1/2016		$389.72
46894	Rob Cooke	8/1/2016		$200.00
46895	Sandy Wells	8/1/2016		$84.13
46896	Sea Western	8/1/2016		$100.00
46897	USA Blue Book	8/1/2016		$689.51
46898	Verizon Wireless	8/1/2016		$39.02
46899	Vision Municipal Solutions Llc	8/1/2016		$931.67
46900	WA St Agriculture Dept	8/1/2016		$33.60
46901	WA St Criminal Justice Training Commission	8/1/2016		$280.16
46902	WA ST Dept Nat Rescources	8/1/2016		$2,253.00
46903	WA St Dept of Ecology	8/1/2016		$49.00
46904	WACE WA Assoc of Code Enforcement	8/1/2016		$240.00
46905	Wind River Office Cleaning	8/1/2016		$1,321.67
46906	WSCAA WA State Com Airport Assoc	8/1/2016		$280.00
900641	Sage Payment Solutions	8/1/2016		$88.20
		Total	**Check**	**$321,980.86**
		Total	**20016310**	**$321,980.86**
		Grand Total		**$321,980.86**

CITY OF GOLDENDALE
CLAIMS REGISTER

I, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as shown on Voucher numbers 46813 – 46814, 46860 through 46906, 900641 in the amount of $321,980.86, and unpaid obligations against the City of Goldendale, Washington and that I am authorized to certify said claims.

DATED this 27th day of July, 2016.

Connie Byers
Clerk-Treasurer

Register Activity

Fiscal: 2016
Period: 2016 - Jul 2016
Council Date: 2016 - Jul 2016 - 2nd Council Jun 2016

Reference	Date	Amount	Notes
Reference Number: 46813	**WA St Dept of Licensing**	**$62.25**	
Invoice - 7/15/2016 10:45:10 AM	7/15/2016	$62.25	Registration/Licensing Truck Tractor
Reference Number: 46814	**AT&T Mobility**	**$48.70**	
Invoice - 7/15/2016 11:29:52 AM	7/15/2016	$48.70	Surface
Reference Number: 46860	**US Bank**	**$2,719.26**	
Invoice - 7/21/2016 1:00:07 PM	7/21/2016	$2,719.26	Visa Payment
Reference Number: 46861	**Goldendale, City of**	**$331.08**	
2016-35	7/14/2016	$165.54	Bulk Water
2016-37	7/14/2016	$165.54	Bulk Water
Reference Number: 46862	**AM Tree Trimming LLC**	**$1,290.00**	
570	7/27/2016	$1,290.00	Removal of 2 Trees
Reference Number: 46863	**Anatek Labs Inc**	**$90.00**	
030017	7/11/2016	$90.00	Testing Service
Reference Number: 46864	**AT&T Mobility**	**$67.21**	
287258483135X07182016	7/10/2016	$67.21	Chlorination Station
Reference Number: 46865	**Avista Utilities**	**$94.11**	
Invoice - 7/27/2016 8:29:08 AM	7/27/2016	$94.11	Natural Gas
Reference Number: 46866	**Bicoastal Media LLC**	**$2,212.00**	
5043	7/21/2016	$2,212.00	WE Rock
Reference Number: 46867	**Bishop Sanitation Inc**	**$275.00**	
49737	7/13/2016	$165.00	Community Days/Court Street
49738	7/13/2016	$110.00	Community Days/Allyn Street
Reference Number: 46868	**Blumenthal Uniforms & Equipment**	**$17.20**	
005329148	5/4/2016	$17.20	Star Embroidery
Reference Number: 46869	**Bryant Pipe & Supply Inc**	**$243.98**	
93293A	6/20/2016	$243.98	Paint Gun, Shovel

Reference	Date	Amount	Notes
Reference Number: 46870	**Centurylink AZ**	**$180.21**	
Invoice - 7/27/2016 8:50:50 AM	7/27/2016	$180.21	Fax/DSL
Reference Number: 46871	**Centurylink NC**	**$25.11**	
Invoice - 7/27/2016 8:51:19 AM	7/27/2016	$25.11	Long Distance
Reference Number: 46872	**Evergreen Rural Wtr of WA Corp**	**$225.00**	
Invoice - 7/27/2016 2:59:14 PM	7/27/2016	$225.00	O'Connor
Reference Number: 46873	**Ferguson Enterprises Inc #3001**	**$1,969.41**	
0531029	7/13/2016	$1,324.51	Union, Coup
0531034	7/13/2016	$371.52	Comp X Fip Coup
0531052	7/14/2016	$273.38	3/4 Brs 600#
Reference Number: 46874	**Goldendale Market Fresh**	**$63.08**	
03-1001944	5/17/2016	$13.98	Donuts
03-1002194	5/17/2016	$35.12	Water
06-345275	6/11/2016	$13.98	Donuts/Court St Fire
Reference Number: 46875	**Goldendale Sentinel**	**$92.00**	
143752	7/13/2016	$48.00	DNS/SEPA16-02 Ord 1261
143786	7/20/2016	$44.00	DNS/SEPA16-03 Ord 1261
Reference Number: 46876	**Goldendale, City of**	**$11,528.74**	
Invoice - 7/27/2016 9:48:26 AM	7/27/2016	$11,528.74	POW WCNIP Retainage
Reference Number: 46877	**Gorge Networks**	**$1,113.36**	
I-1468224	7/19/2016	$1,113.36	Land Lines
Reference Number: 46878	**Gwendolyn L Grundei**	**$4,000.00**	
Invoice - 7/27/2016 10:03:13 AM	7/27/2016	$4,000.00	July Services
Reference Number: 46879	**Hach Company**	**$723.71**	
10007844	7/8/2016	$723.71	Dish, M-FC, Chemical
Reference Number: 46880	**Holcombs Market**	**$123.61**	
0020140216	6/6/2016	$23.28	Grocery
0020536116	6/21/2016	$31.04	Grocery
0030211410	6/27/2016	$18.65	Water
0030645208	6/7/2016	$5.36	Ziplock Bags
0030690614	6/8/2016	$28.94	Plates, Cutlery, Salt & Pepper
0030855310	6/14/2016	$16.34	Sponge, Sweetner

Reference	Date	Amount	Notes
Reference Number: 46881	**JWC Environmental**	**$12,635.28**	
81568	6/24/2016	$12,635.28	Cutter, Spacer, Yoke Assy....
Reference Number: 46882	**K-C Pharmacy**	**$3.65**	
166030	7/18/2016	$3.65	Batteries
Reference Number: 46883	**Klickitat Co Auditor**	**$74.00**	
16-2445	7/18/2016	$74.00	Fetzer Lien
Reference Number: 46884	**Klickitat CO Health Dept**	**$120.00**	
000029431	7/5/2016	$120.00	Testing Service
Reference Number: 46885	**Klickitat Co Sheriff**	**$2,217.40**	
Invoice - 7/27/2016 10:37:30 AM	7/27/2016	$2,217.40	Jail/Administrative Bookings
Reference Number: 46886	**Lori Lynn Hoctor Attorney at Law**	**$520.00**	
5Z1000564	7/12/2016	$130.00	Robert Whalley
6Z0015452	7/20/2016	$130.00	Reudena Flock
6Z0016402	7/20/2016	$130.00	Authur Lemon
6Z0591117	7/12/2016	$130.00	Natthew Levasseur
Reference Number: 46887	**Maryhill Museum of Art**	**$5,000.00**	
Invoice - 7/27/2016 10:40:54 AM	7/27/2016	$5,000.00	Show Down at the Loops
Reference Number: 46888	**MCP Mid Columbia Producers Inc**	**$73.64**	
769435	7/14/2016	$73.64	Barbed Wire, Fence Clips
Reference Number: 46889	**Mid-Columbia Economic Development District**	**$1,551.00**	
Invoice - 7/27/2016 10:44:29 AM	7/27/2016	$1,551.00	Dues
Reference Number: 46890	**Net Transcripts Inc**	**$117.41**	
0008211-IN	6/17/2016	$117.41	Samantha Nichols, Laura Bradley
Reference Number: 46891	**Pioneer Surveying & Engineering Inc**	**$28,474.00**	
19 14-906	6/24/2016	$28,474.00	WCNIP
Reference Number: 46892	**POW Contracting**	**$236,719.78**	
Invoice - 7/27/2016 11:11:09 AM	7/27/2016	$218,228.39	WCNIP
Invoice - 7/27/2016 11:12:18 AM	7/27/2016	$18,491.39	LKR Sewer Project
Reference Number: 46893	**Quill Corporation**	**$389.72**	
7251398	7/8/2016	$102.20	Coffee, Stick Notes....
7399920	7/14/2016	$85.43	Wireless Keyboard and Mouse, Coffee

Reference	Date	Amount	Notes
Reference Number: 46893	**Quill Corporation**	**$389.72**	
7400124	7/14/2016	$202.09	Ink Cartrige
Reference Number: 46894	**Rob Cooke**	**$200.00**	
Invoice - 7/27/2016 3:16:38 PM	7/27/2016	$200.00	Refrigerator
Reference Number: 46895	**Sandy Wells**	**$84.13**	
Invoice - 7/27/2016 11:18:42 AM	7/27/2016	$84.13	Reimbursement
Reference Number: 46896	**Sea Western**	**$100.00**	
192896	7/22/2016	$100.00	Bas Air Kit 347
Reference Number: 46897	**USA Blue Book**	**$689.51**	
954971	5/17/2016	$613.52	Pipe Wrench
987756	6/24/2016	$75.99	Pipe Plug
Reference Number: 46898	**Verizon Wireless**	**$39.02**	
9768203417	7/6/2016	$39.02	Chlorination Station
Reference Number: 46899	**Vision Municipal Solutions Llc**	**$931.67**	
3681	7/19/2016	$931.67	Utility Bill Mailing
Reference Number: 46900	**WA St Agriculture Dept**	**$33.60**	
1238	6/22/2016	$33.60	Scale Inspection
Reference Number: 46901	**WA St Criminal Justice Training Commission**	**$280.16**	
201126648	7/7/2016	$280.16	Wardrip
Reference Number: 46902	**WA ST Dept Nat Rescources**	**$2,253.00**	
70-GRT-1653	6/10/2016	$2,253.00	Supplies
Reference Number: 46903	**WA St Dept of Ecology**	**$49.00**	
Invoice - 7/27/2016 1:21:00 PM	7/27/2016	$49.00	2015 Hazardous Waste Generation Fee
Reference Number: 46904	**WACE WA Assoc of Code Enforcement**	**$240.00**	
Invoice - 7/27/2016 1:24:30 PM	7/27/2016	$240.00	Fall Conference/Bostick
Reference Number: 46905	**Wind River Office Cleaning**	**$1,321.67**	
Invoice - 7/27/2016 2:30:46 PM	7/27/2016	$1,321.67	July Services
Reference Number: 46906	**WSCAA WA State Com Airport Assoc**	**$280.00**	
Invoice - 7/27/2016 1:27:55 PM	7/27/2016	$100.00	2016 Support
Invoice - 7/27/2016 1:30:08 PM	7/27/2016	$90.00	2016 Conference/Canon

Reference	Date	Amount	Notes
Reference Number: 46906	**WSCAA WA State Com Airport Assoc**	**$280.00**	
Invoice - 7/27/2016 1:30:50 PM	7/27/2016	$90.00	2016 Conference/Bellamy
Reference Number: 900641	**Sage Payment Solutions**	**$88.20**	
Invoice - 7/27/2016 11:16:52 AM	7/27/2016	$88.20	ACH Fees

Register

Number	Name	Fiscal Description	Cleared	Amount
46815	Bartkowski, Reggie	2016 - Jul 2016 - 1st Council Jun 2016		$2,771.45
46816	Bellamy, Larry D	2016 - Jul 2016 - 1st Council Jun 2016		$2,624.09
46817	Berkshire, Stan	2016 - Jul 2016 - 1st Council Jun 2016		$1,822.71
46818	Bevis, Lucille A	2016 - Jul 2016 - 1st Council Jun 2016		$46.02
46819	Bostick, Kenneth W B/CE	2016 - Jul 2016 - 1st Council Jun 2016		$1,295.55
46820	Bowen, Jeremy J	2016 - Jul 2016 - 1st Council Jun 2016		$1,159.93
46821	Byers, Connie L	2016 - Jul 2016 - 1st Council Jun 2016		$1,818.33
46822	Canon, Michael A	2016 - Jul 2016 - 1st Council Jun 2016		$446.61
46823	Casey, Brian P	2016 - Jul 2016 - 1st Council Jun 2016		$1,359.96
46824	Enderby, Michelle R	2016 - Jul 2016 - 1st Council Jun 2016		$1,026.55
46825	Enyeart, Karl A	2016 - Jul 2016 - 1st Council Jun 2016		$2,854.48
46826	Fitzgibbons, Thomas R	2016 - Jul 2016 - 1st Council Jun 2016		$247.61
46827	Frantum, Douglas	2016 - Jul 2016 - 1st Council Jun 2016		$1,314.90
46828	Garcia, Juan C	2016 - Jul 2016 - 1st Council Jun 2016		$1,469.49
46829	Halm, Andrew J	2016 - Jul 2016 - 1st Council Jun 2016		$46.02
46830	Halm, Noah M	2016 - Jul 2016 - 1st Council Jun 2016		$418.66
46831	Hoctor, Gary Robert	2016 - Jul 2016 - 1st Council Jun 2016		$46.02
46832	Hunziker, Jay Allen	2016 - Jul 2016 - 1st Council Jun 2016		$1,929.35
46833	Hutchins, Maria P	2016 - Jul 2016 - 1st Council Jun 2016		$1,532.80
46834	Knopes, Carmen A	2016 - Jul 2016 - 1st Council Jun 2016		$46.02
46835	Lucatero, Leo B	2016 - Jul 2016 - 1st Council Jun 2016		$1,984.23
46836	O'Connor, Andrew F	2016 - Jul 2016 - 1st Council Jun 2016		$2,355.84
46837	Oswalt, Bert F	2016 - Jul 2016 - 1st Council Jun 2016		$1,942.39
46838	Patterson, Randy E	2016 - Jul 2016 - 1st Council Jun 2016		$781.66
46839	Perez, Benjamin A	2016 - Jul 2016 - 1st Council Jun 2016		$1,048.34
46840	Randall, Steven A	2016 - Jul 2016 - 1st Council Jun 2016		$273.93
46841	Seward, Jacob R	2016 - Jul 2016 - 1st Council Jun 2016		$997.54
46842	Shelton, Kelsey A	2016 - Jul 2016 - 1st Council Jun 2016		$1,732.68
46843	Smith, Michael L	2016 - Jul 2016 - 1st Council Jun 2016		$2,012.17
46844	Stelljes, Michael S	2016 - Jul 2016 - 1st Council Jun 2016		$1,664.01
46845	Sullivan, Donald L	2016 - Jul 2016 - 1st Council Jun 2016		$114.98
46846	Sullivan, John F	2016 - Jul 2016 - 1st Council Jun 2016		$46.02
46847	Theriault, Guy R	2016 - Jul 2016 - 1st Council Jun 2016		$46.02
46848	Thompson, Robert L	2016 - Jul 2016 - 1st Council Jun 2016		$1,725.10
46849	Trunkey, Christopher D	2016 - Jul 2016 - 1st Council Jun 2016		$834.28
46850	Vargas, Yanira	2016 - Jul 2016 - 1st Council Jun 2016		$260.23
46851	Wardrip, Nathaniel I	2016 - Jul 2016 - 1st Council Jun 2016		$1,441.16
46852	Wells, Sandy R	2016 - Jul 2016 - 1st Council Jun 2016		$1,195.09
46853	Council Trust Acct.	2016 - Jul 2016 - 1st Council Jun 2016		$965.28

Number	Name	Fiscal Description	Cleared	Amount
46854	Deferred Comp Program	2016 - Jul 2016 - 1st Council Jun 2016		$105.00
46855	Dept of Labor & Industries	2016 - Jul 2016 - 1st Council Jun 2016		$2,125.22
46856	Dept of Retirement	2016 - Jul 2016 - 1st Council Jun 2016		$9,079.92
46857	Employment Security	2016 - Jul 2016 - 1st Council Jun 2016		$122.54
46858	Goldendale, City of	2016 - Jul 2016 - 1st Council Jun 2016		$90.00
46859	ICMA Retirement Trust (Plan 302195)	2016 - Jul 2016 - 1st Council Jun 2016		$112.50
900640	City of Goldendale	2016 - Jul 2016 - 1st Council Jun 2016		$16,313.56
				$73,646.24

City of Goldendale

Memo

To: Councilmembers

From: Larry Bellamy, City Administrator

cc: Mayor

Date: July 28, 2016

Re: Revisions to the Outdoor Lighting Code

Over the last few months, I have been working with the Ordinance Committee and representatives of the Friends of the Observatory developing a revised Outdoor Lighting Code to support dark sky improvements. Attached to this memo is a redline version of our existing code which shows the deleted portions of the current code and underlines the portions of the language added to the current code. Also, attached is a clean copy which accepts all of the proposed changes.

The Ordinance Committee recommended the draft revisions to the Outdoor Lighting Code be the subject of a public hearing before the full council.

Chapter 15.52
OUTDOOR LIGHTING ~~FIXTURES~~

Sections:

15.52.010 Intent and purpose.
15.52.020 Definitions.
15.52.030 General requirements.
15.52.035 Procedures
15.52.040 Acts declared unlawful.
15.52.050 Conditional exemptions.
15.52.060 Exemptions.
15.52.070 Non-Conforming Outdoor Lighting
15.52.0~~7~~80 Enforcement.
15.52.0~~8~~90 Violation--Penalty.

15.52.010 Intent and purpose.

The purpose and intent of this chapter is:

1. T~~t~~o prevent excessive illumination, glare, and reflection~~; in areas adjacent to astronomical research facilities, such as observatories, where such light intrusion would hinder use of sensitive optical devices.~~
2. To provide safe lighting where needed for safety and security;
3. To minimize the effects of glare and excessive lighting on people and property;
4. To allow for flexibility in the style of lighting fixtures; and
5. To provide assistance to property owners in reducing nighttime light pollution, light trespass, glare and skyglow by bringing nonconforming lighting into conformance with this chapter.
6. To protect a dark nighttime sky and visual environment near the Goldendale Observatory.

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15.52.020 Definitions.

Exterior lighting means temporary or permanent lighting that is installed, located or used in such a manner to cause light rays to shine outdoors. Fixtures that are located indoors but which in fact do shine light directly outside are considered exterior lighting.

Full cut-off fixture means a fixture designed and installed where no light is emitted, refracted or reflected at or above a horizontal plane running through the lowest point on the fixture.

Lumens (LM) means a rated output by an industry recognized listing agency.

~~"Outdoor light fixtures" shall include, but are not limited to, lighting for billboards, streetlights, shopping center parking area lights, externally or internally illuminated on site or business advertising signs and area-type lighting.~~

15.52.030 General requirements.

A. General Standards. The following general standards apply to all exterior lighting:

1. All exterior lighting shall be designed, located and lamped so as to prevent:

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a. Overlighting;

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b. Color temperature more than 3000K;

c. Glare;

d. Light trespass;

2. The city encourages residents to turn off all non-essential exterior, commercial and residential lighting after business hours and when not needed. Exterior lights should be equipped with timers, and outdoor security lighting should be equipped with motion sensors.

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3. Canopy lights, such as service station lighting shall be fully recessed or fully shielded so as to ensure that no light source is visible from, or causes glare on adjacent properties. This lighting shall not exceed 40 LM per square foot of canopy drip line.

4. All area lights shall be full cut-off type fixtures.

5. Lighting Illumination levels

a. Maximum total outdoor light output standards

i. For farm, commercial, industrial and multi-family residential (LM per net acre shall not exceed a total of 25,000 LM per each acre. Non full cut off fixtures only shall not exceed 1400 LM per each acre.

ii. For Single-family residential (LM per parcel, inclusive of all accessary structures) shall not exceed a total of 10,000 LM. Non full cut off fixtures only shall not exceed 1,000 LM

B. Types of Fixtures. All exterior lighting shall use full cut-off fixtures with the light source downcast and fully shielded, with the following exceptions:

1. Fixtures that have a maximum output of four hundred (400) LM, regardless of the number of illumination elements (equal to or about one forty watt incandescent light), may be left partially shielded provided the fixture has an opaque top or is under an opaque structure.

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2. Fixtures that have a maximum output of one thousand (1000) LM, regardless of number of illumination elements (equal to about one sixty watt incandescent light) must be fully shielded so that the elements are not visible. The fixtures are not required to be full cut off fixtures so long as the fixture has an opaque top or is under an opaque structure.

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3. Sensor activated fixtures, provided:

a. They are located so as to prevent glare and light trespass onto other properties;

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b. The fixture is set to only go on when activated and to go off within five minutes after activation has ceased;

c. The fixture is not triggered by activity on any adjacent property.

4. Down-lighting for flags is permitted and shall meet all the requirements of this chapter; maximum lumen output is one thousand three hundred (1300) LM.

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5. Lighting of radio, communication and navigation towers where the Federal Aviation Administration (FAA) has required a light that does not meet the requirements of this chapter.

~~A. Shielding. All outdoor light fixtures, installed on or after the date of enactment of the ordinance codified in this chapter, shall be shielded from above in such a manner that the edge of the shield shall be level with or below the center of the light source, so that any direct light emitted above the horizontal is minimized. Light directing refractors shall be considered to be light sources.~~

~~B. Lighting Replacement. All replacements of existing mercury vapor lamps with other lighting sources shall meet the requirements of this section.~~

15.52.035 Procedures.

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A. Review of Exterior Lighting in Conjunction with Land Use Permits. The city shall review any new exterior lighting or any existing exterior lighting on a property that is part of an application for design or site plan review, conditional use permit, planned unit development, subdivision approval, or building permit, to determine whether the exterior lighting complies with the standards of this chapter. All permit or development applications that require land use review shall include exterior lighting plans showing location, type, height, wattage and lumen output of all proposed lighting in sufficient detail to demonstrate compliance with the provisions of this chapter. The city planner will provide a determination of compliance with this chapter and shall require any modifications necessary to meet the standards of this chapter as conditions of approval.

B. Modifications and Replacement of Existing Exterior Lighting. Modification or replacement of existing exterior lights and light fixtures shall comply with the standards of this chapter. City staff will assist property owners by providing guidance on how to comply with this chapter's requirements and policy objectives.

15.52.040 Acts declared unlawful.

It is unlawful for any individual to engage in the following activities:

A. The operation of a searchlight or strobe light for advertising purposes between ~~midnight~~ one (1) hour after sunset and sunrise;

B. The illumination of an outdoor public recreation facility ~~after midnight~~ one (1) hour after sunset~~of an outdoor public recreation facility~~, unless a specific recreational activity is already in progress;

C. The outside illumination of any building, public or private, by floodlight projected above the horizontal, between ~~midnight~~ one (1) hour after sunset and sunrise; provided, that this prohibition shall not apply to any emergency lighting as may be required by any public agency engaged in the performance of their duties. This would include airport runway lighting;

D. The illumination of outdoor signs by floodlighting projected above the horizontal, between ~~midnight~~ one (1) hour after sunset and sunrise.~~;~~ Outdoor signs shall not exceed 200 LM per square foot.

E. The use of quartz or metal halide lamps for outdoor illumination.

15.52.050 Conditional exemptions.

A. Any individual as defined in this section may submit a written request to the board of adjustment for a temporary exemption to the requirements of this chapter. The request for the exemption shall contain as a minimum the following information:

1. Type and use of outdoor light fixture involved;
2. Specific exemption requested;
3. Physical size of outdoor light fixture;
4. Total ~~wattage~~LM of lamp or lamps;
5. Proposed location of outdoor light; and

6. Duration of use of outdoor light.

B. In addition to the above data, the board of adjustment may request any additional information which would enable the board to make a reasonable evaluation of the request for exemption.

15.52.060 Exemptions.

Exemptions to the provisions of this chapter are as follows:

~~A. Outdoor light fixtures of all types within the zone limits existing prior to the effective date of the ordinance codified in this chapter;~~

~~B.~~A. Private and commercial holiday lighting.

15.52.070 Non-Conforming Outdoor Lighting

All non-conforming outdoor lighting fixtures installed prior to and operable after the effective date of this revised and amended ordinance shall be removed or converted to a conforming use within seven (7) years.

15.52.0~~7~~80 Enforcement.

The building official or his duly appointed alternate is authorized and directed to perform all acts necessary and appropriate to enforce and to give effect to this chapter.

15.52.0~~8~~90 Violation--Penalty.

Any person, firm or corporation that fails to comply with, or violates any of the provisions of this chapter, is guilty of a ~~misdemeanor and upon conviction thereof shall be punished as provided~~civil infraction and subject to a civil penalty as outlined in Section 1.20.010 of this code.

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Chapter 15.52
OUTDOOR LIGHTING

Sections:

15.52.010 Intent and purpose.
15.52.020 Definitions.
15.52.030 General requirements.
15.52.035 Procedures
15.52.040 Acts declared unlawful.
15.52.050 Conditional exemptions.
15.52.060 Exemptions.
15.52.070 Non-Conforming Outdoor Lighting
15.52.080 Enforcement.
15.52.090 Violation--Penalty.

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6. To protect a dark nighttime sky and visual environment near the Goldendale Observatory.

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b. Color temperature more than 3000K;

c. Glare;

d. Light trespass;

2. The city encourages residents to turn off all non-essential exterior, commercial and residential lighting after business hours and when not needed. Exterior lights should be equipped with timers, and outdoor security lighting should be equipped with motion sensors.

3. Canopy lights, such as service station lighting shall be fully recessed or fully shielded so as to ensure that no light source is visible from, or causes glare on adjacent properties. This lighting shall not exceed 40 LM per square foot of canopy drip line.

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The building official or his duly appointed alternate is authorized and directed to perform all acts necessary and appropriate to enforce and to give effect to this chapter.

15.52.090 Violation--Penalty.

Any person, firm or corporation that fails to comply with, or violates any of the provisions of this chapter, is guilty of a civil infraction and subject to a civil penalty as outlined in Section 1.20.010 of this code.

City of Goldendale

Memo

To: Councilmembers

From: Larry Bellamy, City Administrator

cc: Mayor

Date: July 28, 2016

Re: Administration of Development Standards

Background:

Back in 2009, the Planning Commission began discussing an update to our comprehensive plan and zoning code, Chapter 17 of the Goldendale Municipal Code (GMC). The amended Comprehensive Plan and the amended zoning code were approved by council in April of 2014. As part of the process, the City intended to comply with provision of the Revised Code of Washington (RCW) 36.70B, which requires that cities adopt local project review guidelines. During the final stages of the approval process it was determined that the administration of the development regulations section of the amended zoning code was not consistent with the balance of the zoning code amendments. Consequently, it was recommended that the administration of the development regulations, GMC Section 17.58 be left out of the zoning code amendments and considered at a later date. The City's liability insurance provider was also concerned that the city adopt certain local project review guidelines. Over the last few months, I have been working with the City's attorney Quinn Plant, on the development of consistent regulations that would comply with RCW 36.70B.

Planning Commission Actions:

The Planning Commission held a public hearing on the proposed adoption of Chapter 17.58 on June 16, 2016. Also, in attendance, was the City's attorney, Quinn Plant. Mr. Plant summarized the proposed changes. The Planning Commission suggested some minor changes. Then they voted to recommend to the council the adoption of the

proposed Chapter 17.58 of the GMC as amended. The Planning Commission also recommended that the City Council hold its own public hearing on the proposed zoning code on the Administration of Development Standards (Chapter 17.58).

Future Actions:

1. Public Hearing with the City Council
2. SEPA Review
3. 1st Reading of the Ordinance
4. 2nd Reading of the Ordinance
5. Public Notice of Adoption

Chapter 17.58
ADMINISTRATION OF DEVELOPMENT REGULATIONS

Sections:

Article I. Types of Project Permit Applications

17.58.010 Definitions.
17.58.020 Procedures for processing project permits.
17.58.030 Determination of proper procedure type.
17.58.040 Project permit application framework.
17.58.050 Joint public hearings.
17.58.060 Legislative decisions.
17.58.070 Legislative enactments not restricted.
17.58.080 Exemptions from project permit application processing.
17.58.090 Administrative interpretations.

Article II. Type I – IV Project Permit Applications

17.58.110 Preapplication conference.
17.58.120 Project permit application.
17.58.130 Submission and acceptance of application.
17.58.140 Notice of application.
17.58.150 Referral and review of project permit applications

Article III. Public Notice

17.58.210 Required public notice of application.
17.58.220 Notice of public hearing.

Article IV. Consistency with Development Regulations and SEPA

17.58.310 Determination of consistency.
17.58.320 Initial SEPA analysis.
17.58.330 Categorically exempt and planned actions.

Article V. Open Record Public Hearings

17.58.410 General.

17.58.420 Responsibility of administrator for hearing.
17.58.430 Conflict of interest, ethics, open public meetings, appearance of fairness.
17.58.440 Ex parte communications.
17.58.450 Disqualification.
17.58.460 Burden and nature of proof.
17.58.470 Order of proceedings.
17.58.480 Decision and notice of decision.
17.58.490 Calculation of time periods for issuance of notice of final decision.

Article VI. Closed Record Decisions and Appeals

17.58.510 Appeals of decisions.
17.58.520 Consolidated appeals.
17.58.530 Standing to initiate administrative appeal.
17.58.540 Closed record decisions and appeals.
17.58.550 Procedure for closed record decisions/appeal.
17.58.560 Judicial appeals
17.58.570 Severability.

Article VII. Enforcement

17.58.610 Enforcing official—Administrator.
17.58.620 General penalty.
17.58.630 Application.
17.58.640 Administrative exception - Authority
17.58.650 Administrative order of compliance.
17.58.660 Review of approved permits.
17.58.670 Revocation or modification of permits and approvals.

Article VIII. Fees

17.58.710 Payment of fees.

Article I. Types of Project Permit Applications

17.58.010 Definitions.

Unless the context clearly requires otherwise, the definitions in this section apply throughout this chapter.

"Closed record appeal" means an administrative appeal on the record to a local government body or officer, including the legislative body, following an open record hearing on a project permit application when the appeal is on the record with no new evidence or information allowed to be submitted and only appeal argument allowed.

"Local government" means the city of Goldendale.

"Open record hearing" means a hearing, conducted by a single hearing body or officer authorized by the local government to conduct such hearings, that creates the local government's record through testimony and submission of evidence and information, under procedures prescribed by the local government by ordinance or resolution. An open record hearing may be held prior to a local government's decision on a project permit to be known as an "open record predecision hearing." An open record hearing may be held on an appeal, to be known as an "open record appeal hearing," if no open record predecision hearing has been held on the project permit.

"Project permit" or "project permit application" means any land use or environmental permit or license required from a local government for a project action, including but not limited to subdivisions, binding site plans, planned unit developments, conditional uses, shoreline substantial development permits, site plan review, permits or approvals required by critical area ordinances, site-specific rezones authorized by a comprehensive plan or subarea plan, but excluding the adoption or amendment of a comprehensive plan, subarea plan, or development regulations except as otherwise specifically included in this subsection.

"Public meeting" means an informal meeting, hearing, workshop or other public gathering of people to obtain comments from the public or other agencies on a proposed project permit prior to the local government's decision. A public meeting may include, but is not limited to, a design review or architectural control board meeting, a special review district or community council meeting, or a scoping meeting on a draft environmental impact statement. A public meeting does

not include an open record hearing. The proceedings at a public meeting may be recorded and a report or recommendation may be included in the local government's project permit application file.

17.58.020 Procedures for processing project permits.

For the purpose of project permit processing, all development permit applications shall be classified as one of the following: type I, type II, type III or type IV. Legislative decisions are type V actions, and are addressed in Section 17.58.060. Exclusions from the requirements of project permit application processing are contained in Section 17.58.080.

17.58.030 Determination of proper procedure type.

A. Determination by Administrator. The city administrator or his/her designee (hereinafter the "administrator"), shall determine the proper procedure for all development applications. If there is a question as to the appropriate type of procedure, the administrator shall resolve it in favor of the higher procedure type number.

B. Optional Consolidated Permit Processing. An application that involves two or more procedures may be processed collectively under the highest numbered procedure required for any part of the application or processed individually under each of the procedures identified by the code. The applicant may determine whether the application shall be processed collectively or individually. If the application is processed under the individual procedure option, the highest numbered type procedure must be processed prior to the subsequent lower numbered procedure.

C. Decision-maker(s). Applications processed in accordance with subsection (B) of this section which have the same highest numbered procedure but are assigned different hearing bodies shall be heard collectively by the highest decision-maker(s). The city council is the highest, followed by the planning commission, then the board of adjustment, and then the administrator. Joint public hearings with other agencies shall be processed according to Section 17.58.050.

17.58.040 Project permit application framework.

ACTION TYPE					
PROCEDURE PROJECT PERMIT APPLICATIONS (TYPE I—IV) LEGISLATIVE					
	Type I	**Type II**	**Type III**	**Type IV**	**Type V**

Recommendation made by:	N/A	N/A	Staff	Planning Commission	Planning Commission
Final decision made by:	Admin.	Admin.	Planning Commission or Board of Adjustment	City Council	City Council
Notice of application	No	Yes	Yes	No	No
Open record public hearing:	Only if appealed, open record hearing before City Council	Only if appealed, open record hearing before City Council	Yes, before Planning Commission or Board of Adjustment to render final decision	No	Yes, before Planning Commission to make recommendation to Council
Closed record appeal/final decision:	No	No	Only if appealed, then before Council, unless rezone, preliminary and final plats then before Council for approval	Yes, before Council to render final decision	Yes, or Council could hold its own hearing

A. The following are Type I land use decisions unless they require SEPA review, in which case they shall be a Type II land use decision:

1. Permitted uses not requiring site plan review in accordance with Chapter 17.46.

2. Boundary line adjustments.

3. Lot consolidations.

4. Sign permits in accordance with Chapter 17.42 unless a different process is designated in that chapter for a specific permit.

5. Minor amendment to PUD in accordance with Section 17.30.150(B).

6. Accessory apartments in accordance with Section 17.04.035.

7. In home day cares in accordance with Sections 17.08.030, 17.10.030, 17.12.030, 17.14.030 and 17.16.030.

8. Special event permits in accordance with Chapter 12.24.

9. Permits or decisions issued or rendered in accordance with Chapter 15.48.

B. The following are Type II land use decisions:

1. Site plan review in accordance with Section 17.46.020(A).

2. Site review in accordance with Chapter 17.46.020(B).

3. Nursery schools and day care centers in accordance with Sections 17.08.040, 17.10.040, 17.12.040, 17.14.040 and 17.16.040.

4. Short plats or short plat amendments in accordance with Chapter 16.16, unless it contains a dedication of right-of-way, in which case it shall be a Type III decision.

5. Home occupations in accordance with Ch. 17.48.

C. The following are Type III land use decisions:

1. Preliminary plats or alteration of preliminary plats in accordance with Chapter 16.20 (planning commission recommendation).

2. Plat vacations or alterations in accordance with Chapter 16.30 (planning commission recommendation).

3. Planned unit development in accordance with Chapter 17.30 (planning commission recommendation).

4. Conditional use permits in accordance with Chapter 17.62 (board of adjustment).

5. Variances in accordance with Chapter 17.60 (board of adjustment).

6. Site-specific rezones in accordance with Chapter 17.66 (planning commission recommendation).

7. Shoreline substantial development permits (planning commission decision).

8. Shoreline variances (planning commission decision).

9. Shoreline conditional use permits (planning commission decision).

D. The following are Type IV land use decisions:

1. Final plats in accordance with Chapter 16.20 (planning commission recommendation).

E. The following are Type V land use decisions:

1. Area-wide rezones in accordance with Chapter 17.66 (planning commission recommendation).

2. Establishment of overlay zones unless they are site-specific then they are processed as a Type III land use decision (planning commission recommendation).

3. Zoning text amendments in accordance with Section 17.66.030 (planning commission recommendation).

4. Comprehensive plan amendments (planning commission recommendation).

5. Annexations (city council).

17.58.050 Joint public hearings.

A. Administrator's Decision to Hold Joint Hearing. The administrator may combine any public hearing on a project permit application with any hearing that may be held by another local, state, regional, federal or other agency on the proposed action, as long as: (1) the hearing is held within the city limits; and (2) the requirements of subsection C of this section are met.