GOLDENDALE CITY COUNCIL
REGULAR MEETING
MAY 2, 2016
7:00 PM

A. Call to Order
   1. Pledge of Allegiance

B. Roll Call

C. Public Hearing

D. Agenda
   1. Approval of Agenda
   2. Consent Agenda
      a. Approval of Minutes
      b. Claims
      c. Payroll
      d. Other

E. Presentations

F. Department Reports

G. Council Business
   1. Agreements for Approved Tourism Awards
   2. Capital Outlay – Equipment Trailer
   3. Capital Outlay – Mitigation Plantings
   4. Request for a Special Committee on Airport Issues
   5. Request for a Special Committee on Business and Economic Issues
   6. Request for a Special Advisory Committee on Tourism

H. Resolutions

I. Ordinances
   1. First Reading – Standing Committees Ordinance

J. Report of Officers and City Administrator

K. Public Comment

L. Executive Session

M. Adjournment

NEXT REGULAR COUNCIL MEETING WILL BE ON MAY 16, 2016 AT 7:00 PM.

AGENDA TITLE: CONSENT AGENDA

DATE: MAY 2, 2016

ACTION REQUIRED:

ORDINANCE_____ COUNCIL INFORMATION_____X____

RESOLUTION_____ OTHER_____

MOTION_____X_____

EXPLANATION:
The consent agenda includes the following:
Minutes of the April 18, 2016 regular council meeting, first pay period April checks #46267 – 46310, 900599 in the amount of $68,489.87, May 2, 2016 claims checks #46311 – 46344, 900600 - 900603 in the amount of $46,737.93.

FISCAL IMPACT:
Payroll checks in the amount of $68,489.87, claims checks in the amount of $46,737.93.

ALTERNATIVES:
Approve the consent agenda.
Remove certain items from the consent agenda for further discussion.

STAFF RECOMMENDATION:
Approve the consent agenda

MOTION:

I MOVE TO APPROVE THE CONSENT AGENDA.

GOLDENDALE CITY COUNCIL
REGULAR MEETING
April 18, 2016
7:00 PM

Mayor Michael Canon called to order the regular meeting of the Goldendale City Council followed by the Pledge of Allegiance.

7:02:21 PM

PRESENT:	Mayor Michael A Canon Council Member Lucille Bevis Council Member Len Crawford Council Member Andy Halm Council Member Gary Hoctor Council Member Guy Theriault Council Member Carmen Knopes Council Member John Sullivan
STAFF:	City Administrator Larry Bellamy Clerk-Treasurer Connie Byers Public Works Director Karl Enyeart Police Chief Reggie Bartkowski Youth Liaison Hanna Hoffman
ABSENT:	None

PUBLIC HEARING

Karl Enyeart opened the public hearing and welcomed anyone to comment on the Final Draft of the Shoreline Master Plan update. It's about a month or so away from adoption. We have one final Public Hearing for comments.

Ray LaFond, Fairgrounds Road: Ray gave each of the council a draft amendment proposal. Ray would like to purpose the amendment for Section 2 to add a definition for "Parks & Recreation". He would like to also purpose a change in section 5.3.1, 5.3.2 (1), and 5.3.3 (1-5).

7:06:39 PM

Mayor Mike Canon, if there is no more public comments we are going to close the public hearing. We will also take these considerations into account and check with our consultant.

AGENDA AND CONSENT AGENDA

It was moved by Council Member Guy Theriault, seconded by Council Member Len Crawford, to approve the agenda and consent agenda

7:06:52 PM

AYES: Council Member Lucille Bevis
Council Member Len Crawford
Council Member Andy Halm
Council Member Gary Hoctor
Council Member Guy Theriault
Council Member Carmen Knopes
Council Member John Sullivan

NAYS: None.

MOTION CARRIED UNANIMOUSLY 7-0.

DEPARTMENT REPORTS

Chief Reggie Bartkowski, This week the Police Department promoted Officer Mike Smith to Police Sergeant. Officer Smith has been with the department over 15 years. Today was the every 15 minute program at the Goldendale High School. Tomorrow we will finish up with an assembly. It's a great program that reminds students not to drink and drive and not to have a friend drink and drive. Reggie gave a breakdown of the every 15 minute program.

Hannah Hoffman liked the presentation they did this year for the Every 15 Minute Program.

Karl Enyeart gave an update on the West Columbus Street Improvement Project. The LED lights, the PUD received 2 lights and they are going to install those lights and we will evaluate those lights to see if they are satisfactory for power. We have a Utility Maintenance worker position opened. Those applications are due May 4th. We have 5 surplus vehicles that are in the impound yard. We are going to open the gates on April 20th to the public. Sealed bids are due by April 27th.

COUNCIL BUSINESS

7:13:11 PM

Water System Plan Engineering Services

Karl Enyeart – Once every 6 years we have to update the Water System Plan. The Public Works Committee selected Pioneer Surveying & Engineering to be the consultant for the Water System Plan. We talked with Pioneer Surveying regarding this project and recommend a contract in the amount of $50,000.

It was moved by Council Member Gary Hoctor, seconded by Council Member Len Crawford, to authorize the Mayor to execute a contract with Pioneer Surveying and Engineering to provide engineering services for preparation of the 2016 Water System Plan update not to exceed $50,000.

7:14:08 PM

AYES: Council Member Lucille Bevis
Council Member Len Crawford

Council Member Andy Halm
Council Member Gary Hoctor
Council Member Guy Theriault
Council Member Carmen Knopes
Council Member John Sullivan

NAYS: None.

MOTION CARRIED UNANIMOUSLY 7-0.

ORDINANCES

7:14:27 PM

2nd reading issuance GO Bond for West Columbus Project

Larry Bellamy – A month ago we had the 1st reading for the GO Bond for the West Columbus Project. The Bond Council of Foster Pepper has reviewed the documents and made the final changes. It is ready for adoption.

It was moved by Council Member Gary Hoctor, seconded by Council Member Carmen Knopes, to adopt Ordinance No. 1462 that establishes a line of credit and the issuance and sale of a limited tax general obligation bond in the maximum principal amount of $600,000.

7:15:45 PM

AYES:
Council Member Lucille Bevis
Council Member Len Crawford
Council Member Andy Halm
Council Member Gary Hoctor
Council Member Guy Theriault
Council Member Carmen Knopes
Council Member John Sullivan.

NAYS: None.

MOTION CARRIED UNANIMOUSLY 7-0.

REPORT OF OFFICERS AND CITY ADMINISTRATOR

John Sullivan – I had a really good neighbor that contacted the Police that someone was lurking in my driveway.

Guy Theriault – When is our next events committee? Larry – Next Monday at 6:15.

Carmen Knopes – Had a few community members ask me when the West Columbus potholes will be fixed, so I will let them know of the date that the project will start.
Mayor Mike Canon – The Airport Committee, there will be an email going out to those people who have expressed interest in servicing on that committee. There will also be an email going to out to everyone that expressed interest in serving on a business

round table for the community to discuss different economic development issues. We have fragile economy and in the city practically the small businesses. We need to support our local economy.

Larry Bellamy – I wanted to let the council know that Mayor Canon and I have made a point to try and stay involve with the Klickitat County Economic Development Strategic Plan. The County has hired a consultant to come up with a new economic development plan for all of Klickitat County. Mike is part of the management team which is part of the steering committee. Mike and I are also part of the leadership focus group. Len Crawford has been asked to participate in the real state and development focus group and I am also part of that group. The Ordinance Committee is meeting tonight. Now to discuss events that are happening in Goldendale. We had about 200 bike riders in town over the weekend. Saturday, we have the Oregon Trail Rally. The end of April we have the Home and Garden Show at the Klickitat County Fair Grounds.

PUBLIC COMMENT

7:22:51 PM
Terry Luth, 126 East Broadway – Our weeds on Main Street is almost a foot high. Who is responsible for weed removable? Karl – It's the property owner's responsibility.

Paulette Holbrook, Farmer's Market – We are still having signage issues. I hope those will be resolved in the next event committee meeting. I would like to also bring up the fact that we need some type of storage at the park for our tents and tables and chairs. Mayor – We might be able meet that requirement because we don't have any additional storage at the park right now. Paulette – Could we bring in a small storage unit that the Farmer's Market could purchase and could we locate it at the park? Mayor – Let's discuss that at Monday night's meeting.

ADJOURNMENT

It was moved by Council Member Guy Theriault, seconded by Council Member Len Crawford, to adjourn the meeting.

7:33:02 PM

AYES:	Council Member Lucille Bevis
	Council Member Len Crawford
	Council Member Andy Halm
	Council Member Gary Hoctor
	Council Member Guy Theriault
	Council Member Carmen Knopes
	Council Member John Sullivan.
NAYS:	None.

MOTION CARRIED UNANIMOUSLY 7-0.

Michael A Canon, Mayor

Connie Byers, Clerk-Treasurer

Register

Fiscal: 2016
Deposit Period: 2016 - Apr 2016
Check Period: 2016 - Apr 2016 - 2nd Council Apr 2016

Number	Name	Print Date	Clearing Date	Amount
Columbia State Bank	**20016310**			
Check				
46311	WA St Dept of Retirement Systems	4/26/2016		$76.91
46312	Anatek Labs Inc	5/2/2016		$80.00
46313	Aramark Uniform Serv Inc	5/2/2016		$472.92
46314	AT&T Mobility	5/2/2016		$67.03
46315	Avista Utilities	5/2/2016		$594.04
46316	Bishop Sanitation Inc	5/2/2016		$187.50
46317	Centurylink AZ	5/2/2016		$167.44
46318	Centurylink NC	5/2/2016		$12.52
46319	Code Publishing Inc	5/2/2016		$2,861.87
46320	Environmental Resource Associates	5/2/2016		$189.22
46321	Goldendale Sentinel	5/2/2016		$1,364.75
46322	Gorge Networks	5/2/2016		$1,111.13
46323	Gwendolyn L Grundei	5/2/2016		$4,000.00
46324	Inland Fire Protection, Inc	5/2/2016		$161.25
46325	Interstate Auto Parts	5/2/2016		$494.86
46326	Klickitat Co Auditor	5/2/2016		$300.00
46327	Klickitat CO Health Dept	5/2/2016		$120.00
46328	Klickitat CO Treasurer	5/2/2016		$403.09
46329	Klickitat County PUD	5/2/2016		$16,818.36
46330	Klickitat Valley Health	5/2/2016		$184.00
46331	Lakeside Industries Inc	5/2/2016		$1,052.20
46332	Lori Lynn Hoctor Attorney at Law	5/2/2016		$195.00
46333	MCP Mid Columbia Producers Inc	5/2/2016		$26.86
46334	Northern Tool & Equipment	5/2/2016		$560.06
46335	Pump Tech Inc	5/2/2016		$231.91
46336	Quill Corporation	5/2/2016		$299.91
46337	Randall C Krog Attorney at Law	5/2/2016		$763.75
46338	Republic Services Inc	5/2/2016		$318.25
46339	Sea Western	5/2/2016		$100.00
46340	The Watershed Company	5/2/2016		$1,568.10
46341	Verizon Wireless	5/2/2016		$359.10
46342	Vision Municipal Solutions Llc	5/2/2016		$936.74
46343	Wind River Office Cleaning	5/2/2016		$1,321.67
46344	Zep Manufacturing Co	5/2/2016		$132.16
900600	HSA Bank Employee Plan Funding	5/2/2016		$8,450.00
900601	Merchant Card Services	5/2/2016		$212.57

Number	Name	Print Date	Clearing Date	Amount
900602	Sage Payment Solutions	5/2/2016		$453.71
900603	Sage Payment Solutions	5/2/2016		$89.05
		Total	**Check**	**$46,737.93**
		Total	**20016310**	**$46,737.93**
		Grand Total		**$46,737.93**

CITY OF GOLDENDALE
CLAIMS REGISTER

I, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as shown on Voucher numbers 46311 through 46344, 900600 - 900603 in the amount of $46,737.93, and unpaid obligations against the City of Goldendale, Washington and that I am authorized to certify said claims.

DATED this 26th day of April, 2016.

Connie Byers
Clerk-Treasurer

Register Activity

Fiscal: 2016
Period: 2016 - Apr 2016
Council Date: 2016 - Apr 2016 - 2nd Council Apr 2016

Reference	Date	Amount	Notes
Reference Number: 46311	**WA St Dept of Retirement Systems**	**$76.91**	
Invoice - 4/26/2016 8:22:22 AM	4/26/2016	$76.91	Dec 2015 Payment Short
Reference Number: 46312	**Anatek Labs Inc**	**$80.00**	
027444	4/6/2016	$60.00	Testing Service
160405033	4/12/2016	$20.00	Testing Service
Reference Number: 46313	**Aramark Uniform Serv Inc**	**$472.92**	
862227391	3/2/2016	$33.64	Cleaning Service
862227394	3/2/2016	$26.95	Cleaning Service
862227396	3/2/2016	$14.91	Cleaning Service
862238580	3/9/2016	$33.91	Cleaning Service
862238582	3/9/2016	$26.82	Cleaning Service
862238584	3/9/2016	$14.91	Cleaning Service
862249706	3/16/2016	$78.85	Cleaning Service
862249709	3/16/2016	$28.43	Cleaning Service
862249711	3/16/2016	$14.91	Cleaning Service
862260874	3/23/2016	$78.25	Cleaning Service
862260876	3/23/2016	$28.81	Cleaning Service
862260878	3/23/2016	$14.91	Cleaning Service
862271986	3/30/2016	$34.17	Cleaning Service
862271989	3/30/2016	$28.54	Cleaning Service
862271991	3/30/2016	$14.91	Cleaning Service
Reference Number: 46314	**AT&T Mobility**	**$67.03**	
287258483135X04182016	4/10/2016	$67.03	Chlorination Station
Reference Number: 46315	**Avista Utilities**	**$594.04**	
Invoice - 4/26/2016 1:58:35 PM	4/26/2016	$594.04	Natural Gas
Reference Number: 46316	**Bishop Sanitation Inc**	**$187.50**	
47448	4/13/2016	$120.00	Ekone Park
47489	4/13/2016	$67.50	Airport
Reference Number: 46317	**Centurylink AZ**	**$167.44**	
Invoice - 4/26/2016 2:06:24 PM	4/26/2016	$167.44	Fax/DSL

Reference	Date	Amount	Notes
Reference Number: 46318	**Centurylink NC**	**$12.52**	
Invoice - 4/26/2016 2:07:08 PM	4/26/2016	$12.52	Long Distance
Reference Number: 46319	**Code Publishing Inc**	**$2,861.87**	
336181	4/22/2016	$2,861.87	Code Update
Reference Number: 46320	**Environmental Resource Associates**	**$189.22**	
789557	4/11/2016	$189.22	Dissolved Oxygen
Reference Number: 46321	**Goldendale Sentinel**	**$1,364.75**	
142879	4/7/2016	$72.00	Shoreline Master Plan
142880	4/7/2016	$120.00	Bids/Surplus Property
142899	4/13/2016	$56.00	Utility Maintenance Worker
142932	3/30/2016	$510.75	Journey Visitors Guide
142973	4/14/2016	$450.00	Utility Maintenance Worker I
142996	4/20/2016	$120.00	Clean-Up Day
143021	4/20/2016	$36.00	Ordinance 1462
Reference Number: 46322	**Gorge Networks**	**$1,111.13**	
I-1450111	4/18/2016	$1,111.13	Land Lines
Reference Number: 46323	**Gwendolyn L Grundei**	**$4,000.00**	
Invoice - 4/26/2016 2:32:34 PM	4/26/2016	$4,000.00	April Service
Reference Number: 46324	**Inland Fire Protection, Inc**	**$161.25**	
16-083I	4/13/2016	$161.25	216 Simcoe Inspection
Reference Number: 46325	**Interstate Auto Parts**	**$494.86**	
608327	4/4/2016	$494.86	LED's
Reference Number: 46326	**Klickitat Co Auditor**	**$300.00**	
16-208	1/22/2016	$148.00	Recording
16-209	1/22/2016	$4.00	Copies of Recording
16-320	2/2/2016	$148.00	Recording
Reference Number: 46327	**Klickitat CO Health Dept**	**$120.00**	
000028361	4/13/2016	$30.00	Testing
000028362	4/13/2016	$90.00	Testing
Reference Number: 46328	**Klickitat CO Treasurer**	**$403.09**	
Invoice - 4/26/2016 2:55:36 PM	4/26/2016	$403.09	Property Tax
Reference Number: 46329	**Klickitat County PUD**	**$16,818.36**	
Invoice - 4/26/2016 3:11:44 PM	4/26/2016	$16,818.36	Electric

Reference	Date	Amount	Notes
Reference Number: 46330	**Klickitat Valley Health**	**$184.00**	
1112987	3/22/2016	$184.00	Juan Garcia
Reference Number: 46331	**Lakeside Industries Inc**	**$1,052.20**	
3261073MB	4/13/2016	$1,052.20	EZ ST 500# Bags
Reference Number: 46332	**Lori Lynn Hoctor Attorney at Law**	**$195.00**	
5Z1000561	4/12/2016	$65.00	Jose Cuevas
5Z1000562	4/12/2016	$65.00	Velgyka Ramirez-Monge
6Z0363781	4/12/2016	$65.00	Yahshua Monzon
Reference Number: 46333	**MCP Mid Columbia Producers Inc**	**$26.86**	
743801	4/12/2016	$26.86	Grain Buckskin Dr
Reference Number: 46334	**Northern Tool & Equipment**	**$560.06**	
35144117	4/6/2016	$560.06	12V Power Unit, LED
Reference Number: 46335	**Pump Tech Inc**	**$231.91**	
0104345-IN	3/31/2016	$231.91	Freight Charges for Invoice 0103766-IN
Reference Number: 46336	**Quill Corporation**	**$299.91**	
4637149	3/31/2016	$59.11	Laminator
4745564	4/5/2016	$13.95	Markers
4797808	4/7/2016	$11.87	6ft Cable
4833682	4/7/2016	$214.98	Monitor
Reference Number: 46337	**Randall C Krog Attorney at Law**	**$763.75**	
5Z1097287	4/12/2016	$633.75	Jason Page
5Z1162466	4/12/2016	$130.00	Kyle Hancock
Reference Number: 46338	**Republic Services Inc**	**$318.25**	
0487-000480856	3/31/2016	$318.25	Garbage Service
Reference Number: 46339	**Sea Western**	**$100.00**	
190868	4/15/2016	$100.00	Air Analysis for High Pressure Units
Reference Number: 46340	**The Watershed Company**	**$1,568.10**	
2016-0398	4/7/2016	$1,568.10	Shoreline Master Plan
Reference Number: 46341	**Verizon Wireless**	**$359.10**	
9763207214	4/4/2016	$320.08	Police Cars
9763275365	4/6/2016	$39.02	Chlorination Station

Reference	Date	Amount	Notes
Reference Number: 46342	**Vision Municipal Solutions Llc**	**$936.74**	
3533	4/20/2016	$936.74	Utility Bill Mailing
Reference Number: 46343	**Wind River Office Cleaning**	**$1,321.67**	
364	4/26/2016	$1,321.67	April Service
Reference Number: 46344	**Zep Manufacturing Co**	**$132.16**	
9002174887	3/25/2016	$132.16	Paper Towel
Reference Number: 900600	**HSA Bank Employee Plan Funding**	**$8,450.00**	
Invoice - 4/26/2016 2:37:31 PM	4/26/2016	$8,450.00	Plan Funding
Reference Number: 900601	**Merchant Card Services**	**$212.57**	
Invoice - 4/26/2016 3:21:31 PM	4/26/2016	$212.57	Admin Visa Fees
Reference Number: 900602	**Sage Payment Solutions**	**$453.71**	
Invoice - 4/26/2016 3:34:59 PM	4/26/2016	$453.71	Visa Fees
Reference Number: 900603	**Sage Payment Solutions**	**$89.05**	
Invoice - 4/26/2016 3:36:26 PM	4/26/2016	$89.05	ACH Fees

Register

Number	Name	Fiscal Description	Cleared	Amount
46267	Bartkowski, Reggie	2016 - Apr 2016 - 1st Council Apr 2016		$2,761.10
46268	Bellamy, Larry D	2016 - Apr 2016 - 1st Council Apr 2016		$2,627.95
46269	Berkshire, Stan	2016 - Apr 2016 - 1st Council Apr 2016		$1,976.87
46270	Bevis, Lucille A	2016 - Apr 2016 - 1st Council Apr 2016		$46.02
46271	Bowen, Jeremy J	2016 - Apr 2016 - 1st Council Apr 2016		$1,246.11
46272	Byers, Connie L	2016 - Apr 2016 - 1st Council Apr 2016		$1,820.78
46273	Canon, Michael A	2016 - Apr 2016 - 1st Council Apr 2016		$446.61
46274	Casey, Brian P	2016 - Apr 2016 - 1st Council Apr 2016		$1,375.21
46275	Cooke, Robert C	2016 - Apr 2016 - 1st Council Apr 2016		$2,061.62
46276	Crawford, Leonard C	2016 - Apr 2016 - 1st Council Apr 2016		$46.02
46277	Enderby, Michelle R	2016 - Apr 2016 - 1st Council Apr 2016		$1,025.95
46278	Enyeart, Karl A	2016 - Apr 2016 - 1st Council Apr 2016		$2,853.89
46279	Fitzgibbons, Thomas R	2016 - Apr 2016 - 1st Council Apr 2016		$247.61
46280	Frantum, Douglas	2016 - Apr 2016 - 1st Council Apr 2016		$1,426.43
46281	Garcia, Juan C	2016 - Apr 2016 - 1st Council Apr 2016		$1,181.41
46282	Halm, Andrew J	2016 - Apr 2016 - 1st Council Apr 2016		$46.02
46283	Halm, Noah M	2016 - Apr 2016 - 1st Council Apr 2016		$418.66
46284	Hoctor, Gary Robert	2016 - Apr 2016 - 1st Council Apr 2016		$46.02
46285	Hunziker, Jay Allen	2016 - Apr 2016 - 1st Council Apr 2016		$2,833.37
46286	Hutchins, Maria P	2016 - Apr 2016 - 1st Council Apr 2016		$1,457.29
46287	Knopes, Carmen A	2016 - Apr 2016 - 1st Council Apr 2016		$46.02
46288	Lucatero, Leo B	2016 - Apr 2016 - 1st Council Apr 2016		$1,952.85
46289	O'Connor, Andrew F	2016 - Apr 2016 - 1st Council Apr 2016		$2,253.98
46290	Oswalt, Bert F	2016 - Apr 2016 - 1st Council Apr 2016		$1,953.29
46291	Perez, Benjamin A	2016 - Apr 2016 - 1st Council Apr 2016		$1,153.80
46292	Pineda, Eric M	2016 - Apr 2016 - 1st Council Apr 2016		$69.90
46293	Randall, Steven A	2016 - Apr 2016 - 1st Council Apr 2016		$273.93
46294	Shelton, Kelsey A	2016 - Apr 2016 - 1st Council Apr 2016		$1,439.24
46295	Smith, Michael L	2016 - Apr 2016 - 1st Council Apr 2016		$2,345.70
46296	Stelljes, Michael S	2016 - Apr 2016 - 1st Council Apr 2016		$1,643.88
46297	Sullivan, Donald L	2016 - Apr 2016 - 1st Council Apr 2016		$114.98
46298	Sullivan, John F	2016 - Apr 2016 - 1st Council Apr 2016		$46.02
46299	Theriault, Guy R	2016 - Apr 2016 - 1st Council Apr 2016		$46.02
46300	Thompson, Robert L	2016 - Apr 2016 - 1st Council Apr 2016		$1,356.11
46301	Vargas, Yanira	2016 - Apr 2016 - 1st Council Apr 2016		$292.77
46302	Wells, Sandy R	2016 - Apr 2016 - 1st Council Apr 2016		$1,192.94
46303	Council Trust Acct.	2016 - Apr 2016 - 1st Council Apr 2016		$861.22
46304	Deferred Comp Program	2016 - Apr 2016 - 1st Council Apr 2016		$105.00
46305	Dept of Labor & Industries	2016 - Apr 2016 - 1st Council Apr 2016		$1,732.04

Number	Name	Fiscal Description	Cleared	Amount
46306	Dept of Retirement	2016 - Apr 2016 - 1st Council Apr 2016		$8,784.24
46307	Employment Security	2016 - Apr 2016 - 1st Council Apr 2016		$113.59
46308	Goldendale, City of	2016 - Apr 2016 - 1st Council Apr 2016		$90.00
46309	ICMA Retirement Trust (Plan 302195)	2016 - Apr 2016 - 1st Council Apr 2016		$112.50
46310	Washington State Support Registry	2016 - Apr 2016 - 1st Council Apr 2016		$41.98
900599	City of Goldendale	2016 - Apr 2016 - 1st Council Apr 2016		$14,522.93
				$68,489.87

AGENDA BILL: G1

AGENDA TITLE: AGREEMENTS FOR APPROVED TOURISM AWARDS

DATE: MAY 2, 2016

ACTION REQUIRED:

ORDINANCE_____ COUNCIL INFORMATION_____X____

RESOLUTION_____ OTHER_____

MOTION_____X_____

EXPLANATION:
As a follow-up to the council's resolution for tourism awards, the attached agreement is ready for approval.

FISCAL IMPACT:

ALTERNATIVES:

STAFF RECOMMENDATION:

MOTION:

I MOVE TO AUTHORIZE THE MAYOR TO EXECUTE AN AGREEMENT FOR TOURISM PROMOTION SERVICES WITH THE GOLDEN PHOENIX ASSEMBLY #158 IN THE AMOUNT OF $500.00.

CITY OF GOLDENDALE

AGREEMENT FOR TOURISM PROMOTION SERVICES WITH THE GOLDEN PHOENIX ASSEMBLY #158

I. PARTIES

This Agreement is entered into by and between City of Goldendale, a municipal corporation, with its principal office located at 1103 S. Columbus, Goldendale, Washington 98620, hereinafter referred to as "GOLDENDALE," and Golden Phoenix Assembly #158, c/o P. O. Box 995, Goldendale, WA 98620, a non-profit corporation, hereinafter referred to as the "ASSEMBLY".

II. RECITALS

A. Goldendale has imposed a tax pursuant to chapter 67.28 of the Revised Code of Washington, known as the Hotel/Motel Tax.

B. Chapter 67.28 of the Revised Code of Washington authorizes agreements with marketing organizations for marketing and operation of special events and festivals.

C. Pursuant to RCW 67.28.1815, the City of Goldendale is authorized to expend special excise tax funds for "paying all or any part of the costs of tourism promotion, acquisition of tourism-related facilities, or operation of tourism-related facilities". "Tourism promotion" is defined in RCW 67.28.080(6) as amended by Chapter 497 Laws of 2007, to mean activities, operations, and expenditures designed to increase tourism, including but not limited to advertising, publicizing, or otherwise distributing information for the purpose of attracting and welcoming tourists; developing strategies to expand tourism; operating tourism promotion agencies; and funding the marketing of or operation of special events and festivals designed to attract tourists.

III. STATEMENT OF SERVICES

The work to be performed by ASSEMBLY under this Agreement is set forth in "Appendix A – Statement of Work," attached hereto.

IV. COMPENSATION

The ASSEMBLY will be paid in accordance with "Appendix B - Schedule of Payments," attached hereto.

V. TERM OF AGREEMENT

This Agreement shall commence January 1, 2016 and terminate December 31, 2016.

VI. DOCUMENTS INCORPORATED

The following documents are, by this reference, incorporated into and made a part of this Agreement for Consulting Services.

General Terms and Conditions
Appendix A - Statement of Work
Appendix B - Schedule of Compensation, Method of Payment, Reporting and Record Keeping and Reporting
Appendix C – Post Event/Activity Information Report for Lodging Tax Recipients

VII. ADMINISTRATION

Goldendale's Contracting Officer for this work is Michael Canon, Mayor or his designee.

VIII. BOUND PARTIES

This Agreement shall be binding upon the parties hereto and their representatives, heirs, executors, successors, and assigns.

IX. EXECUTION

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement.

CITY OF GOLDENDALE

By: _____
Title: Mayor

ATTEST:

By: _____
City Clerk

Date: _____

Address: 1103 S. Columbus
Goldendale, WA 98620

GOLDEN PHOENIX ASSEMBLY #158

By: Julie Vance
Title: President

ASSEMBLY Federal ID No:

_____

Address: P. O. Box 995
Goldendale, WA 98620

1. DEFINITIONS

(a) GOLDENDALE
"GOLDENDALE" shall mean the City of Goldendale, a municipal corporation. "*ASSEMBLY*" shall mean the person, firm, partnership, or corporation that has executed this Agreement.

(b) *Subcontractor*
A person, firm, partnership, or corporation having a contract, with a subcontractor to any tier of *ASSEMBLY* for the performance of any part of the work.

2. AGREEMENT

This Agreement represents and incorporates the entire understanding of the parties hereto concerning the Statement of Work specified in "Appendix A", and each party acknowledges that there are no warranties, representations, covenants, or understandings of any kind, manner, or description whatsoever by either party of the other except as expressly set forth and hereinabove written.

3. INDEPENDENT CONTRACTOR

In performing services under this Agreement *ASSEMBLY* shall operate as and have the status of an independent contractor and shall not act as or be an agent or employee of GOLDENDALE. For this reason, all of the *ASSEMBLY's* activities will be at its own risk.

4. PROFESSIONAL CONDUCT

ASSEMBLY agrees to perform its consulting services with that standard of care, skill, and diligence normally provided by a professional person in the performance of such consulting services in respect to work similar to that herein. *ASSEMBLY* is hereby given notice that GOLDENDALE will be relying on the accuracy, competence, and completeness of *ASSEMBLY's* services hereunder in utilizing the results of such services.

5. INDEMINIFICATION

ASSEMBLY shall protect, hold free and harmless, defend, and pay on behalf of GOLDENDALE (including its managers, directors, employees, and agents) all liability, penalties, costs, losses, damage, expense, causes of action, claims, or judgments (including attorneys' fees) resulting from injury or death, sustained by any person (including *ASSEMBLY's* employees) or damage to property of any kind which injury, death, or damage arises out of or is in any way connected with ASSEMBLY*'s* performance of this Agreement. *ASSEMBLY's* hold harmless agreement shall apply to any act or omission, willful misconduct, or negligence, whether passive or active, on the part of *ASSEMBLY* (its agents or employees): except, that this Agreement shall not be applicable to injury, death, or damage to property or persons arising from the sole negligence or the sole willful misconduct of GOLDENDALE, its managers, directors, employees, and agents.

In any and all claims against GOLDENDALE by any employee of *ASSEMBLY*, the indemnification and hold-harmless obligation herein shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the *ASSEMBLY* under work's compensation acts, disability benefit acts, or other employee benefit acts, AND *CONSTULTANT* SPECIFICALLY AND EXPRESSLY WAIVES ANY IMMUNITY

UNDER SUCH ACTS. ASSEMBLY ACKNOWLEDGES THAT THIS WAIVER HAS BEEN MUTUALLY NEGOTIATED BY THE PARTIES.

6. **INSURANCE**

The *ASSEMBLY* shall have, and maintain throughout the Contract period, insurance and benefits in the following minimum requirements: (a) Workers' compensation insurance, Social Security, Federal Income Tax deductions, and any other taxes or payroll deductions required by law for, or on behalf of its employees.

(b) Employer's liability, professional liability, commercial general liability (bodily injury and property damage) and comprehensive automobile liability (bodily injury and property damage) insurance, with each policy having maximum limits of not less than $1,000,000, aggregate of $2,000,000

(c) Contractor shall provide an endorsement on the Commercial General Liability and Property Damage policy naming GOLDENDALE as additional insured and add a separation-of-insured clause or a cross-liability endorsement.

GOLDENDALE shall have the right at any time to require commercial general liability, automobile liability, and property damage insurance greater than those required in subsection (b) of this section. If so, ASSEMBLY shall have the right to cancel this agreement, in writing, within 30 days of the request.

*ASSEMBLY s*hall deliver to GOLDENDALE, no later than ten (10) days after award of the Agreement, but in any event prior to execution of the Agreement by GOLDENDALE and prior to commencing work, Certificates of Insurance, identified on their face as the Agreement Number to which applicable, as evidence that policies providing such coverage and limits of insurance are in full force and effect. Said Certificates shall provide that not less than thirty (30) days' advance notice will be given in writing to GOLDENDALE prior to cancellation, termination, or alteration of said policies of insurance.

7. **DISCOVERY OF CONFLICTS, ERRORS, OMISSIONS, OR DISCREPANCIES.**

In case of conflict or discrepancies, errors, or omissions among various parts of the Agreement, the matter shall be submitted immediately by *ASSEMBLY* to GOLDENDALE for clarification. Any work affected by such conflicts, discrepancies, errors or omissions which is performed by *ASSEMBLY* prior to clarification by Goldendale shall be *ASSEMBLY's* risk.

8. **NONDISCLOSURE**

ASSEMBLY agrees that it will not divulge to third parties, without the written consent of GOLDENDALE, any information which relates to GOLDENDALE obtained from or through GOLDENDALE in connection with the performance of this Agreement unless: (i) the information is known to *ASSEMBLY* prior to obtaining the same from GOLDENDALE; (ii) the information is obtained by *ASSEMBLY* from a third party who did not receive the same, directly or indirectly, from GOLDENDALE and who has no obligation or nondisclosure with respect thereto. *ASSEMBLY* further agrees that he will comply with all applicable federal and state laws regarding the nondisclosure of information and records regarding persons served by GOLDENDALE.

If so requested by GOLDENDALE, *ASSEMBLY* further agrees to require its employees to execute a Nondisclosure Agreement prior to performing any services under this Agreement.

9. **SUBCONTRACTS**

Any contract entered into by *ASSEMBLY* with any subcontractor or any person or organization for the performance of this Agreement or any portion thereof without prior written consent of GOLDENDALE shall be void. Consent will not be given to any proposed contract, as mentioned above, which would relieve *ASSEMBLY* or its insurer of its responsibilities under this Agreement.

10. COMPLIANCE WITH LAWS

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

ASSEMBLY shall promptly give all notices and comply strictly with all laws, codes, ordinances, rules, orders, and regulations applicable to the work. *ASSEMBLY* shall hold GOLDENDALE harmless as a result of any infractions thereof by it or any of its Subcontractors.

11. TERMINATION

(a) Either party, may, by written notice, terminate this Agreement in whole or in part any time, either for GOLDENDALE'S convenience or for the default of *ASSEMBLY*. Written notice must be provided ninety (90) days prior to the termination date. Upon such termination, all reports, summaries, and such other information and materials as may have been accumulated by the *ASSEMBLY* in the exclusive performance of this Agreement shall, in the manner and to the extent determined by GOLDENDALE, become the property of and be delivered to GOLDENDALE.

(b) If the termination is for the convenience of GOLDENDALE, an Agreement price shall be made by Agreement between *ASSEMBLY* and GOLDENDALE in the compensation to be paid *ASSEMBLY* under this Agreement, but no amount shall be allowed for anticipated profit or unperformed services.

(c) If, after notice of termination for failure to fulfill obligations this Agreement, it is determined that the *ASSEMBLY* had not so failed, the termination shall be deemed to have been affected for the convenience of GOLDENDALE. In such event, adjustment in the Agreement price shall be made as provided in paragraph (b) above.

(d) The rights and remedies of GOLDENDALE provided in this Article are in addition to any other rights, and remedies provided by law or under this Agreement.

12. CHANGES

GOLDENDALE may at any time, by written order, make changes in the services to be performed within the Statement of Work of this Agreement. If such changes cause an increase or decrease in the cost of, or time required for, performance of any services under this Agreement, an equitable adjustment shall be made, and the Agreement shall be modified in writing accordingly. Any claim for adjustment under this Article must be asserted in writing within thirty (30) days from the date of receipt by the *ASSEMBLY* of the notification of change.

13. PROGRESS REVIEW

The services performed under this Agreement shall be subject to review by GOLDENDALE. This periodic review shall not relieve the *ASSEMBLY* of responsibility for proper performance of the services.

14. AUDITS

The *ASSEMBLY* shall, during the life of this contract and for a period of three (3) years following final settlement and close out of this Agreement, retain sufficient evidence, which shall be freely disclosed to GOLDENDALE, its agents and representatives to permit verification of proper performance and entitlement to payments for work under this Agreement.

15. **REPORTS AND RECORDS**

The ASSEMBLY shall provide reports submitted in the manner directed by GOLDENDALE. The ASSEMBLY shall maintain on file and have available to GOLDENDALE its calculations in legible form for a period of three (3) years following termination of this Agreement. Reports, and any other documents prepared by the ASSEMBLY in connection with any or all of the services furnished hereunder shall be the property of GOLDENDALE.

16. **NOTICES**

All notices pursuant to this Agreement shall be in writing; may be delivered by messenger, by telecopier with telephone confirmation, or by certified mail, return receipt requested; and shall be effective upon receipt thereof. All notices shall be directed to the party intended as the recipient thereof at the address of such party set forth herein, or at such other person as such party shall have designated for such purpose in a written notice.

- END

APPENDIX A

SCOPE OF WORK

Provide breakfast at Ekone Park for the athletes and workers for the Festival of Speed June 2016. In addition, the ASSEMBLY will be ambassadors for Goldendale assisting with any questions about the Goldendale area.

APPENDIX B-COMPENSATION, METHOD OF PAYMENT, REPORTING AND RECORD KEEPING

COMPENSATION

Date:	Amount Due	Aggregate
July 31	$ 500.00	$ 500.00
TOTAL	$ 500.00	

METHOD OF PAYMENT

Payments will be made based on claims for reimbursement of expenses incurred by the ASSEMBLY in connection with performing the approved scope of work. Payments can be made on a monthly basis in accordance with the schedule above. Claims for reimbursement will be paid in an amount not to exceed the aggregate total. Claims for reimbursement that exceed the aggregate total can be carried over to the next month. The invoice should be submitted one week prior to the first Monday of the month following the month of service (For example, the invoice for payment of services for January should be submitted to the City by January 26, 2016. This payment will be processed by the City Council at the first Monday council meeting on February 2, 2016).

REPORTING AND RECORD KEEPING

ASSEMBLY shall provide the City with reports that meet the requirements of RCW 67.28.1816 (2) (c). A copy of the report is attached as Exhibit C.

The ASSEMBLY shall maintain accounts and records which accurately reflect the revenue and costs for the scope of work described in Appendix A. These financial records and all records relating to the performance of this contract shall be available for City Inspection.

AGENDA BILL: G2

AGENDA TITLE: CAPITAL OUTLAY – EQUIPMENT TRAILER

DATE: MAY 2, 2016

ACTION REQUIRED:

ORDINANCE_____ COUNCIL INFORMATION_____X____

RESOLUTION_____ OTHER_____

MOTION_____X_____

EXPLANATION:
See Karl Enyeart's attached memo.

FISCAL IMPACT:

ALTERNATIVES:

STAFF RECOMMENDATION:

MOTION:

I MOVE TO APPROVE A CAPITAL OUTLAY FOR A 2016 BIG TEX 14ET 7'X18' 14K EQUIPMENT TRAILER IN THE AMOUNT OF $5,260.07.

City of Goldendale

Memo

To: Mayor and Council

From: Karl Enyeart, PE, Public Works Director

CC: Larry Bellamy, City Administrator

Date: 5/2/2016

Re: Capital Outlay- Equipment trailer

Attached: Equipment trailer quote from Trailer Station of Zillah and photos

We currently have one small equipment trailer that we use to move the small excavator, lawnmower, gator, ATV, and two small tractors. The crew has done an admirable job of juggling all these tools with one trailer. We have a need for another trailer and have identified a longer, heavier trailer for sale in Zillah. This trailer will handle the trip to the watershed with the excavator better as well as carry pipe or other supplies with the longer deck.

I recommend the City approve the purchase of a 2016 Big Tex 14ET 7'x18' 14K equipment trailer for $5,260.97.

Trailer Station Of Zillah

DATE 4/21/2016
Quotation # 102

804 Zillah West RD
Zillah, WA 98953
509-829-3330

Quotation valid until: 5/31/2016
Prepared by: James

Karl Enyeart
509-773-3771
509-261-9426

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	TERMS
James		In Stock		

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	Big Tex 14ET 7x18 14K Trailer	$ 4,699.00	$ 4,699.00
1	With Pull Out Ramps or Knee Ramps	$ -	$ -
		SUBTOTAL	$ 4,699.00
		TAX RATE	7.90%
		SERVICE FEE	$ 150.00
		SALES TAX	$ 371.22
		LICENCE	$ 40.75
		TOTAL	$ 5,260.97

If you have any questions concerning this quotation, contact James Lunsford

THANK YOU FOR YOUR BUSINESS!

AGENDA BILL: G3

AGENDA TITLE: CAPITAL OUTLAY – MITIGATION PLANTINGS

DATE: MAY 2, 2016

ACTION REQUIRED:

ORDINANCE_____ COUNCIL INFORMATION_____X____

RESOLUTION_____ OTHER_____

MOTION_____X_____

EXPLANATION:
See Karl Enyeart's attached memo.

FISCAL IMPACT:

ALTERNATIVES:

STAFF RECOMMENDATION:

MOTION:

I MOVE TO AUTHORIZE THE MAYOR TO EXECUTE AN AGREEMENT WITH THE CENTRAL KLICKITAT CONSERVATION DISTRICT FOR MITIGATION PLANTINGS FOR THE WEST ALLYN STORM WATER OUTFALL RELOCATION PROJECT IN AN AMOUNT NOT TO EXCEED $31,289.74 WHICH WILL OCCUR OVER A FIVE YEAR PERIOD OF TIME.

City of Goldendale

Memo

To: Mayor and Council

From: Karl Enyeart, PE, Public Works Director

CC: Larry Bellamy, City Administrator

Date: 5/2/2016

Re: Mitigation plantings for the West Allyn Stormwater Outfall relocation project

---

Attached are:

- Interlocal Agreement

  Tree and shrub plantings are required to fulfill requirements by the Department of Ecology and the Army Corps of Engineers for this project. The Central Klickitat Parks and Recreation District property will be used for planting. The contract attached includes all the work to complete the plantings and reporting over the required 5 year monitoring period.

I recommend approval of this contract with Central Klickitat Conservation District on the West Allyn Stormwater Outfall relocation project.

INTERLOCAL AGREEMENT

Between

The City of Goldendale

And

Central Klickitat Conservation District

I. Introduction

This Interlocal Agreement ("Agreement") is entered into under Chapter 39.34.08 of the Revised Code of Washington ("RCW") by and between the City of Goldendale, in the County of Klickitat of Washington ("City"), and Central Klickitat Conservation District ("CKCD"), a conservation district organized under Chapter 89.08 RCW, collectively referred to in this Agreement hereafter as the "Parties".

Pursuant to RCW 39.34.08, "Any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity, or undertaking which each public agency entering into the contract is authorized by law to perform: PROVIDED, That such contract shall be authorized by the governing body of each party to the contract. Such contract shall set forth fully the purposes, powers, rights, objectives, and responsibilities of the contracting parties."

This Agreement sets forth the Parties' understanding and basic terms with respect to the roles and working relationship of the CKCD and the City as they work together to support conservation activities by promoting Best Management Practices (BMPs).

II. Purpose and Objective

This Agreement establishes the operating arrangement between the Parties to implement planting, maintenance, and monitoring along the Little Klickitat River. The Parties are committed to the successful completion of this project because of the City's required mitigation plan and potential benefit to water quality, wildlife habitat, fish habitat, human recreation and aesthetic use of the waterbody and the watershed. To complete this project, staff, equipment, and other resources will be shared.

III. Roles and Responsibilities

1. *CKCD Agrees:*

   a. To furnish the necessary personnel, equipment, materials, and/or services and otherwise do all things necessary for or incidental to the performance of work identified as the responsibility of CKCD and set forth in Appendix A, Scope of Work.
   b. To submit invoices to the City at least quarterly, but no more than monthly.

c. That the total for all invoices shall not exceed the estimated total project cost of $31,290 (refer to Appendix B) unless the parties mutually agree to a higher amount prior to the commencement of any work that would cause the maximum payment to be exceeded.
d. To notify the City of any required project schedule or implementation modifications in a timely manner.

2. *The City Agrees:*
   a. To provide the necessary personnel, equipment, materials, and/or services and otherwise do all things necessary for or incidental to the performance of work identified as the responsibility of the City and set forth in Appendix A, Scope of Work.
   b. To reimburse CKCD for costs included in the proposed budget estimate and required to install and maintain plantings for the project life (5 years). Payment to CKCD for approved and completed work will be made within 45 days of receipt of the invoice.
   c. To notify the City of any required project schedule or implementation modifications in a timely manner.

3. *The Parties Agree:*
   a. The Start date of this Agreement is April 1, 2016.
   b. The end date of this Agreement is June 30, 2021, unless terminated at an earlier date, in accordance with section V.

IV. Conditions

In addition to any other proposed terms described in this Agreement, the Parties' obligations to complete the transactions contemplated by this Agreement shall be conditioned upon:

1. Such other conditions as the parties may agree to in writing.
2. If any portion of this Agreement is declared null and void, then the remainder of the Agreement will remain in effect.

V. Termination of Agreement

This Agreement may be terminated by either Party, provided that a mutually determined date and economic benefit is reached by both Parties, by giving 30 days' written notice. This Agreement may also be terminated in the event that either party materially breaches this Agreement, provided the non-breaching Party provides five (5) days' prior written notice of termination to the breaching Party.

VI. Compliance with Laws

It is the intention of the Parties that the program agreements, the transactions contemplated thereby, and the manner in which the parties perform their respective obligations, shall comply with all applicable federal, state and local laws and regulations.

VII. Applicable Law

This Agreement shall be governed and construed under the laws of the State of Washington.

VIII. No Third Party Benefit

This Agreement is intended for the exclusive benefit of the parties hereto and their respective successors and assigns, and nothing contained in this Agreement shall be construed to create any rights or benefits in or to any third party, and shall not be enforceable to any third party.

IX. Assignment

Neither Party may assign this Agreement without the prior written consent of the other party.

X. Counterparts

This Agreement may be executed in one or more counterparts, with the same force and effect as if executed in one complete instrument.

XI. Entire Understanding and Amendment

This Agreement constitutes the entire understanding of the Parties and supersedes any and all prior understandings or agreements between the parties, whether written or oral, with respect to the subject matter of this Agreement. This Agreement may not be amended or modified except in a writing signed by both Parties.

XII. Duration

This Agreement becomes effective upon signature by all Parties and, subject to Section VI of this Agreement, shall remain in effect until June 30, 2021.

DRAFT

Central Klickitat Conservation District	**The City of Goldendale**
Board Chairman:	**City Council:**
_____	_____
Date_____	Date_____

APPENDIX A
SCOPE OF WORK

Planting Plan A – Outfall Mitigation

Location:

Lowland areas near the City of Goldendale Pool and the area bordered by Pipeline Drive, NE 3rd Street and the Little Klickitat River. Specific planting areas to be delineated by the City of Goldendale prior to planting.

Planting Schedule

Outfall Mitigation and Site D Plants			
Shrubs	Latin Name/Common Name	Size	Qty
	Cornus sericea/Red-twig Dogwood	1 gallon	37
	Lonicera involucrata/Black Twinberry	1 gallon	40
	Physocarpus capitatus/Pacific Ninebark	1 gallon	39
	Holodiscus discolor/Oceanspray	1 gallon	9
	Philadelphius lewisii/Mockorange	1 gallon	9
	Symphoricarpos albus/Snowberry	1 gallon	9
	Alnus viridis/Mountain alder	1 gallon	7
	Salix exigua/Coyote Willow	1 gallon	7
	Salix exigua/Coyote Willow	live stake	300
	Salix lucida/Pacific Willow	live stake	600

Personnel

Central Klickitat Conservation District– Project Manager, Restoration Specialist, WSCC Crew, other staff as assigned

City of Goldendale – Project Manager and maintenance staff

Deliverables

Central Klickitat Conservation District will:

Project Manager, Restoration Specialist and WSCC installation crew

Preparation for project implementation

- Scheduling installation crews.
- Ordering plants.
- Plant material inspection.
- Plant layout inspections.
- Submission of a complete list of plant materials list that will be installed.

Installation of planting project

- Installing container plants according to the City of Goldendale's requested location, planting schedule and time schedule.
- Installing of weed control mat if required.
- Cutting weed control matting with an "X" where necessary to install container plants.
- Install container plants in planting areas identified by the City of Goldendale.
- Install willow stakes in planting areas identified by the City of Goldendale.
- Water each container plant thoroughly to remove air pockets.
- Installation of browse prevention fencing around each planting area.

Post installation monitoring plan establishment

- After installation of the project CKCD will produce an as-built plan documenting baseline plant quantities and provide it to CKCD for submission to the required agencies.
- In accordance with the original planting mitigation plan, CKCD will establish three 100-foot monitoring transects to facilitate future vegetative cover measurements. These measurements will be collected along the monitoring transects using the line-intercept method, see **Appendix B** for details.
- Establish 6 permanent photo points at representative areas within the planting area. Initiation of the photo record for monitoring documentation.

Post installation maintenance

- Conduct up to 3 site visits per year (during the summer and fall) to monitor plant survival, irrigation, and maintenance needs.
- Document site conditions.
- Conduct required maintenance.
- Notify the City of Goldendale of maintenance conducted.
- Notify the City of Goldendale of any required changes to the irrigation schedule.

Mitigation plan mandated monitoring and reporting

- The site will be monitored once annually for five years beginning with approval of the as-built report. The formal late-season monitoring inspection will take place annually, during late summer or early fall. During each formal late-season monitoring inspections, the following data will be collected:
    1. Percent survival of all installed plantings, including individual counts of installed container plantings (Year 1 and Year 2 only).
    2. Native and invasive woody cover as determined using the line intercept method along permanently established monitoring transects.
    3. The species composition, noting whether a species is native or exotic and whether plants were installed or are volunteers.

4. The general health and vigor of the installed vegetation.
5. Photographs from fixed photo points established during the as-built inspection.
6. Any evidence of wildlife usage in the mitigation area.
7. A summary of maintenance recommendations and activities that have been implemented, including those identified during the spring maintenance inspection of the preceding informal monitoring year.

- Annual reports shall be submitted to the Corps of Engineers by December 31 during each monitoring year.
- If any monitoring report reveals that the mitigation plan has failed in whole or in part, and should that failure be beyond the scope of routine maintenance, CKCD will propose a Contingency Plan to the City of Goldendale for submission to the Corps of Engineers for approval.

City of Goldendale will:

Preparation for project implementation

- Provide fencing materials for CKCD to install.
- Identify boundaries of planting areas.
- Mow grass in planting area to the ground and apply an herbicide approved for use in aquatic areas (glyphosate), if required by revised planting plan.

Post installation maintenance

- Irrigate 1 inch of water per week to the entire site from June 1st through September 30th for five years as described in the original outfall mitigation planting plan.
- If required by revised planting plan, at least two times during the growing season, grass will be mowed to the ground for five years. Mowing should occur in late May – early June and again in late July – early August.
- Submit monitoring reports provided by CKCD to the required agencies.

APPENDIX B
ESTIMATED BUDGET FOR PLANTING, MAINTENANCE, MONITORING & REPORTING

Organization Names: *Central Klickitat Conservation District & The City of Goldendale*

Project/Proposal Name: *Planting Plan A – Outfall Mitigation - 2016 - 2021*

Projected Expenditures (to be reimbursed on a time and materials contract)						
Installation	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	
2016	2016	2017	2018	2019	2020	**Total**
$14,202.74	$3,417.40	$3,417.40	$3,417.40	$3,417.40	$3,417.40	$31,289.74

Installation includes the following (refer to Deliverables in Appendix A for specifics):

- **Project management and administration**
- **Planting**
- **Plants**
- **Mulch installation (City to provide mulch)**
- **Fenced browse protection (City to provide fencing materials)**
- **As-built drawing**
- **Establishment of photo points**
- **Establishment of monitoring cross-sections**
- **Baseline documentation**

Totals for each year include the following (refer to Deliverables in Appendix A for specifics):

- **Project management and administration**
- **Planting, weed and fence maintenance (with assistance from City)**
- **Required monitoring for adherence to mitigation plan**
- **Required reporting for adherence to mitigation plan**
- **Travel**

Appendix C

E. Line Intercept Method

1. *General Description* The Line Intercept method consists of horizontal, linear measurements of plant intercepts along the course of a line (tape). It is designed for measuring grass or grass-like plants, forbs, shrubs, and trees. The following vegetation attributes are monitored with this method:

   - Foliar and basal cover
   - Composition (by cover)

   It is important to establish a photo plot (see Section V.A) and take both close-up and general view photographs. This allows the portrayal of resource values and conditions and furnishes visual evidence of vegetation and soil changes over time.

2. *Areas of Use* This method is ideally suited for semiarid bunchgrass-shrub vegetation types.

3. *Advantages and Limitations* The Line Intercept method is best suited where the boundaries of plant growth are relatively easy to determine. It can be adapted to sampling varying densities and types of vegetation. It is not well adapted, however, for estimating cover on single-stemmed species, dense grassland situations, litter, or gravel less than 1/2 inch in diameter. It is best suited to estimating cover on shrubs.

4. *Equipment* The following equipment is needed (see also the equipment listed in Section V.A, page 31, for the establishment of the photo plot):

   - Study Location and Documentation Data form (see Appendix A)
   - Line Intercept form (see Illustration 12)
   - Hammer
   - Permanent yellow or orange spray paint
   - Two stakes: 3/4 - or 1-inch angle iron not less than 16 inches long.
   - Two tapes: 100- or 200-foot, delineated in tenths and hundredths, or a metric tape of the desired length
   - Compass
   - Steel post and driver

5. *Training* A minimum of training is needed to make sure the examiners understand how to lay out baselines and transects and how to make the measurements. The examiner must also be able to identify the plant species.

6. *Establishing Studies* Careful establishment of studies is a critical element in obtaining meaningful data (see Section III).

   a **Site Selection** The most important factor in obtaining usable data is selecting representative areas (critical or key areas) in which to run the study (see Section II.D). Study sites should be located within a single plant community within a single ecological site. Transects and sampling points need to be randomly located within the critical or key areas (see Section III).

Appendix C

b **Pilot Studies** Collect data on several pilot studies to determine the number of samples (transects or observation points) and the number and size of quadrats needed to collect a statistically valid sample (see Section III.B.8).

c **Number of Transects** Establish the minimum number of transects to achieve the desired level of precision for the key species in each study site (see Section III.B).

d **Length of Transect** The length of a transect is based on the density and homogeneity of the vegetation. If the vegetation is sparse, a longer transect is needed. Transects may be any length (eg. 100 feet, 200 feet, or even longer).

e **Study Layout** Line Intercept data can be collected using either the baseline or linear study design described in Section III.A.2 beginning on page 8. The baseline technique is the recommended study design.

(1) The study location stake is placed at the beginning of the baseline. After determining the bearing of the study, a stake is placed at the end of the baseline. Transects are run perpendicular to and at random distances along the baseline. Transect location stakes are placed at the beginning and end of each transect. The distance between the stakes dependents on the length of the transect. The height of the stakes depends on the height of the vegetation. (Directions for randomly selecting the location of transects to be run off of a baseline using random number tables are given in Appendix D).

Transect location stakes may be left in place as permanent markers or removed at the conclusion of the study. Permanently marking transects will result in greater power to detect change.

(2) Stretch the transect tapes between stakes as close to the ground as possible, with the zero point of the tape aligned on the baseline (the beginning point of the transect). Do not allow vegetation to deflect the alignment of the tape.

f **Reference Post or Point** Permanently mark the location of each study with a reference post and a study location stake (see beginning of Section III).

g **Study Identification** Number studies for proper identification to ensure that the data collected can be positively associated with specific sites on the ground. (see Appendix B).

h **Study Documentation** Document pertinent information concerning the study on the Study Location and Documentation Data form (see beginning of Section III and Appendix A).

7. *Taking Photographs* The directions for establishing photo plots and for taking close-up and general view photographs are given in Section V.A.

8. *Sampling Process* In addition to collecting the specific studies data, general observations should be made of the study sites (see Section II.F).

Proceed down the tape stretched along the transect line and measure the horizontal linear length of each plant that intercepts the line. Measure grasses and grass-like

plants, along with rosette-forming plants, at ground level. For forbs, shrubs, and trees, measure the vertical projection of the foliar cover intercepting one side of the tape. Be sure not to inadvertently move the tape to include or exclude certain plants. If the measurements are made in 10ths and 100ths of feet, the totals are easily converted to percentages. The measurements are recorded by species on the Line Intercept form (Illustration 12).

9. *Calculations* Make the calculations and record the results on the Line Intercept form (see Illustration 12).

a **Cover**

(1) Calculate the percent cover of each plant species by totaling the intercept measurements for all individuals of that species along the transect line and convert this total to a percent.

(2) Where the measurements are made in 10ths and 100ths of feet along a 100-foot transect, the totals for each species are the cover percentages.

(3) Calculate the total cover measured on the transect by adding the cover percentages for all the species. This total could exceed 100% if the intercepts of overlapping canopies are recorded.

b **Composition** With this method, species composition is based on the percent cover of each species. Calculate percent composition by dividing the percent cover for each plant species by the total cover for all plant species.

10. *Data Analysis* It is important to realize that each transect is a single sampling unit. For trend analysis permanent sampling units are suggested. If permanent transects are monitored, use the appropriate paired analysis technique. Use either a paired t-test or the nonparametric Wilcoxon signed rank test when testing for change between years. When comparing more than two sampling periods, use repeated measures ANOVA. If the transects are not permanently marked, use the appropriate nonpaired test.

11. *References*

Brun, Jorge M. and Thadis W. Box. 1963. Comparison of line intercepts and random point frames for sampling desert shrub vegetation. J. Range Manage. 16:21-25.

Buckner, D.L. 1985. Point-Intercept Sampling in Revegetation Studies: Maximizing Objectivity and Repeatability. Paper presented at American Society for Surface Mining and Reclamation Meeting, Denver, CO. 1985.

Canfield, R.H. 1941. Application of the line interception method in sampling range vegetation. J. Forestry 39:388-394.

Canfield, R.H. 1944. Measurement of grazing use by the line intercept Method. Jour. For. 42(3):192-194

Appendix C

2

Hanley, Thomas A. 1978. A comparison of the line-interception and quadrat estimation methods of determining shrub canopy coverage. J. Range Manage. 31:60-62.

Kinsinger, Floyd E., Richard E. Eckert, and Pat 0. Currie. 1960. A comparison of the line-interception, variable-plot, and loop methods as used to measure shrub-crown cover. J. Range Manage. 13:17-21.

USDI, Bureau of Land Management. 1985. Rangeland monitoring - Trend studies TR4400-4.

AGENDA BILL: G4

AGENDA TITLE: REQUEST FOR A SPECIAL COMMITTEE ON AIRPORT ISSUES

DATE: MAY 2, 2016

ACTION REQUIRED:

ORDINANCE_____ COUNCIL INFORMATION_____X____

RESOLUTION_____ OTHER_____

MOTION_____X_____

EXPLANATION:
See Mayor Michael Canon's attached memo.

FISCAL IMPACT:

ALTERNATIVES:

STAFF RECOMMENDATION:

MOTION:

I MOVE TO CREATE A SPECIAL COMMITTEE TO ADVISE THE COUNCIL ON ISSUES RELATED TO THE GOLDENDALE MUNICIPAL AIRPORT.

City of Goldendale

Memo

To: Council

From: Mayor Mike Canon

CC: Larry Bellamy, City Administrator

Date: 4/28/2016

Re: Request to create a special committee on Airport Issues

In accordance with Section 2.04.070, I am requesting the council to create a special committee to advise and support maintenance, operation and improvements at the Goldendale Municipal Airport. The issues of major concern are as follows:

1. The development of a new comprehensive site plan that arranges the existing, privately owned, airport hangar lots, in a more compatible fashion, that includes a future area for a fuel station and that includes the provision for utilities.

2. The development of a plan and financing for a card-lock fuel system.

3. The development of a plan and financing for widening and lengthening the existing runway.

4. Creation of airport hangar lots

5. Plan for and installation of utilities to the Airport facility.

The members of the committee will include individuals who have an interest in the operations of the operation of the Goldendale Municipal Airport.

Chapter 2.04
CITY COUNCIL

Sections:

2.04.010 Election--Eligibility--Tenure.
2.04.020 Authority.
2.04.030 Meetings.
2.04.040 Special meetings.
2.04.050 Presiding officers.
2.04.060 Quorum.
2.04.070 Committees, boards, commissions and task forces.
2.04.080 Records.
2.04.090 Disturbing meetings.
2.04.100 Sergeant-at-arms.
2.04.110 Order of business.

Sections: (Continued)

2.04.120 Council action/votes/motions.
2.04.130 Resolutions.
2.04.140 Addressing meetings.
2.04.150 Robert's Rules of Order.
2.04.160 City attorney.
2.04.170 Consideration and adoption of ordinances.
2.04.180 Council library.
2.04.190 Secretarial services and travel expenses for council.
2.04.200 Contracts let in open meetings.
2.04.210 Media at council meetings.
2.04.220 Vacancies.
2.04.230 Council involvement in city property.
2.04.240 Request for information.

2.04.010 Election—Eligibility—Tenure.

The members of the city council shall be elected and serve for such terms as is provided by statute. (Ord. 1182 (part), 1996)

2.04.020 Authority.

The Goldendale city council shall be the legislative body of the city government, and in accordance with state statutes, may determine it's own rules of conduct, proceedings and business, and have such powers and duties as provided in this chapter and the Revised Code of Washington, as now or hereafter amended. (Ord. 1182 (part), 1996)

2.04.030 Meetings.

A. The regular meetings of the council shall be held on the first and third Monday of each month at the hour of seven p.m.; provided, that if the regular meeting falls on a legal holiday, the meeting shall take place on the next business day at the same hour. Adjourned meetings may be held at such times as the

council may determine. All regular meetings of the city council shall be held at the council chambers in the city hall at Goldendale, Washington. Meetings shall last until nine p.m. unless sooner adjourned, with one-half-hour extensions allowed by a majority vote. Unfinished business will be continued to the next regular meeting or recessed to another time.

B. The city council, by majority vote, may cancel or reschedule regular meetings to a different date or time.

C. All official meetings of the council shall be open to the public except for executive sessions, as set forth in RCW 42.30, or meetings which are not subject to RCW 42.30 such as quasi-judicial hearings or collective bargaining issues, as set forth in RCW 42.30.140. Nothing shall prevent the council from holding an executive session during a regular or special meeting.

D. Seating and arrangement of the council chambers shall be determined by the council. (Ord. 1221 (part), 1998: Ord. 1182 (part), 1996)

2.04.040 Special meetings.

Special meetings of the council may be called by the mayor or by a request of a majority of the councilmembers; provided that a written notice or phone call of such meetings and its agenda shall be given to each member of the council and the press at least twenty-four hours before the time set for the meeting; provided, further, that in the case all of the elected members of the council are present at any special meeting then the requirement of notice shall be unnecessary and shall be deemed waived; provided, further, if, by reason of emergency, as described in RCW 42.30 there is the need for expedited action by the council, the foregoing requirement for notice shall be suspended and a meeting of the council may be held at a site other than the regular meeting site.

Special meetings are any meetings of the council, other than regular meetings, that include workshops, study sessions, and retreats. No final action may be taken on any matter not on the agenda. (Ord. 1182 (part), 1996)

2.04.050 Presiding officers.

The mayor shall be the presiding officer of the council at all regular or special meetings and when the council meets as a committee of the whole. In the absence of the mayor and mayor pro tempore, the council shall designate another member of the council as presiding officer as described in RCW 35A.12.110. (Ord. 1182 (part), 1996)

2.04.060 Quorum.

At all meetings of the city council, four councilmembers, who are present and eligible to vote shall constitute a quorum thereof, but no ordinance or measure for the expenditure of money or for the grant or revocation of any franchise or license shall be passed except upon the favorable vote of a majority of the elected members as provided by statutes. (Ord. 1182 (part), 1996)

2.04.070 Committees, boards, commissions and task forces.

The council may create special committees, boards and commissions to assist in the conduct of the operation of the city government with such duties as the council may specify, not inconsistent with the Goldendale Municipal Code or the Revised Code of Washington. Special, ad hoc and citizen advisory

committees, or task forces may be created and its members appointed by the mayor with confirmation by the council. Any special, ad hoc and citizen advisory committee, or task force so created shall have no powers other than advisory to the council, and shall cease to exist upon the accomplishment of the special purpose for which it was created, or when abolished by a majority vote of the council. All special, ad hoc and citizen advisory committees, task forces, boards and commissions, whether statutory, or created and appointed by the city, shall provide the city council with copies of the minutes, if any, or a report of the action or discussion that has taken place. These minutes and reports shall be noted in the official minutes of the council. (Ord. 1182 (part), 1996)

2.04.080 Records.

The city clerk-treasurer or designee, as approved by council, shall keep the minutes and records of the council proceedings and enter them into a book constituting the official records of the council which shall be kept at city hall for public inspection. It is the policy of the city to record on tape all open meetings of the council and to preserve them for a period of two years. The city clerk-treasurer or designee shall store the tapes in a secure fashion. Access to the original shall be limited to clerk-treasurer or designee. Copies of the tape may be made available for public inspection by the clerk-treasurer or designee. (Ord. 1182 (part), 1996)

2.04.090 Disturbing meetings.

A. It is unlawful to disturb any meetings of the city council or of any committee thereof, or to behave in a disorderly manner at any such meeting.

B. Any person violating any provision of this section shall be fined not less than one dollar nor more than ten dollars for each offense. (Ord. 1182 (part), 1996)

2.04.100 Sergeant-at-arms.

The chief of police ex officio shall be the sergeant-at-arms. (Ord. 1457 §2(part), 2015; Ord. 1372 §1(part), 2008; Ord. 1182 (part), 1996)

2.04.110 Order of business.

A. The order of business at meetings of the city council shall be as follows:

1. Call to order:

    a. Pledge of Allegiance;

2. Roll call;

3. Public hearing;

4. Agenda:

    a. Approval of agenda,

    b. Consent agenda:

        i. Approval of minutes,

AGENDA BILL: G5

AGENDA TITLE: REQUEST FOR A SPECIAL COMMITTEE ON BUSINESS AND ECONOMIC ISSUES

DATE: MAY 2, 2016

ACTION REQUIRED:

ORDINANCE_____ COUNCIL INFORMATION_____X____

RESOLUTION_____ OTHER_____

MOTION_____X_____

EXPLANATION:
See Mayor Michael Canon's attached memo.

FISCAL IMPACT:

ALTERNATIVES:

STAFF RECOMMENDATION:

MOTION:

I MOVE TO CREATE A SPECIAL COMMITTEE TO DISCUSS BUSINESS AND ECONOMIC DEVELOPMENT ISSUES FOR GOLDENDALE.

City of Goldendale

Memo

To: Council

From: Mayor Mike Canon

CC: Larry Bellamy, City Administrator

Date: 4/28/2016

Re: Request to create a special committee on business and economic issues

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In accordance with Section 2.04.070, I am requesting the council to create a special committee to advise the council on increasing business activity in Goldendale. The issues the committee intends to discuss include, but are not limited to the following:

1. Identify ways the community can help existing businesses expand.

2. Discuss ways to attract outside business and economic development to Goldendale with an emphasis on the creation of jobs.

3. Develop priorities on how best the create new jobs in our community.

4. Identify the strengths, weakness, threat and opportunities for growing Goldendale

The members of the committee will include individuals who have an interest in the improving the business and economic climate in Goldendale.

AGENDA BILL: G6

AGENDA TITLE: REQUEST FOR A SPECIAL ADVISORY COMMITTEE ON TOURISM

DATE: MAY 2, 2016

ACTION REQUIRED:

ORDINANCE_____ COUNCIL INFORMATION_____X____

RESOLUTION_____ OTHER_____

MOTION_____X_____

EXPLANATION:
See Council Member Guy Theriault's attached memo.

FISCAL IMPACT:

ALTERNATIVES:

STAFF RECOMMENDATION:

MOTION:

City of Goldendale

Memo

To: Council

From: Councilmember Guy Theriault

CC: Larry Bellamy, City Administrator

Date: 4/28/2016

Re: Request to create a special advisory committee to the event committee

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In accordance with Section 2.04.070, I am requesting the council to create a special committee to advise the event committee on tourism related activities. This advisory committee will include those individuals that are coordinating the events, want to volunteer their time to various Goldendale events and those that want to help support the ongoing success of the festivals and events in Goldendale.

AGENDA BILL: I1

AGENDA TITLE: FIRST READING – STANDING COMMITTEES ORDINANCE

DATE: MAY 2, 2016

ACTION REQUIRED:

ORDINANCE_____ COUNCIL INFORMATION_____X____

RESOLUTION_____ OTHER_____

MOTION_____X_____

EXPLANATION:
The Ordinance Committee has discussed the formal creation of council standing committees. Attached is a simple, concise ordinance that established four standing committees of the council and identifies the term, duties and responsibilities of each of those committees.

FISCAL IMPACT:

ALTERNATIVES:

STAFF RECOMMENDATION:

MOTION:

I MOVE TO APPROVE THE STANDING COMMITTEES ORDINANCE FOR ITS FIRST READING.

Section 2.04.075
Council Standing Committees

2.04.075 Standing Committee

A. Created.
The following standing committees of the city council are created and established:
1. Finance
2. Ordinance
3. Public Works
4. Event

B. Purpose.
The purpose of each committee shall be to review matters within the following subject areas:

(1) Finance Committee. The primary purpose of the finance committee is to review and advise the city council upon all matters involving financial affairs of the city, including the annual budget and amendments thereto, review of capital and financial planning, financial tracking and reports, and such other matters as may be assigned to this committee.

(2) Ordinance. The primary purpose of the ordinance committee is to review and advise the city council on all matters involving the amendment and preparation of new ordinances for the Goldendale Municipal Code and other such matters as may be assigned to the committee.

(3) Public Works. The primary purpose of the public works committee is to review and advise the city council upon all matters involving public utilities, including streets, storm drains, street lighting, water supply, treatment and distribution, wastewater treatment plant and collection system, and parks and other such matters as may be assigned to the committee.

(4) Event. The primary purpose of the event committee is to review and advise the city council upon all matters pertaining to tourism development and promotion.

C. Term.
The term and membership of each committee shall commence on the first regular meeting of the city council in January of every even year, and shall terminate effective the date prior to such meeting. The appointment to each council committee shall be made by the council during the first meeting of the council in January of every even year. No councilmember should serve on more

than two (2) committees at one time. The mayor shall be ex officio member of each committee.

D. Duties and Responsibilities.
The committees shall consider, review and make recommendations to the council concerning matters referred to them by the council. The mayor, committee chairpersons and boards and commissions are encouraged to suggest items to the council which should be considered by a committee.

E. Committee Support.
Respective department heads may attend council committee meetings to provide information, draft documents and other support as reasonably requested by the committee.