

**GOLDENDALE CITY COUNCIL
REGULAR MEETING
APRIL 18, 2016
7:00 PM**

- A. Call to Order
 - 1. Pledge of Allegiance
- B. Roll Call
- C. Public Hearing
- D. Agenda
 - 1. Approval of Agenda
 - 2. Consent Agenda
 - a. Approval of Minutes
 - b. Claims
 - c. Payroll
 - d. Other
- E. Presentations
- F. Department Reports
- G. Council Business
 - 1. Water System Plan Engineering Services
- H. Resolutions
- I. Ordinances
 - 1. 2nd reading issuance GO Bond for West Columbus Project
- J. Report of Officers and City Administrator
- K. Public Comment
- L. Executive Session
- M. Adjournment

NEXT REGULAR COUNCIL MEETING WILL BE ON MAY 2, 2016 AT 7:00 PM.

AGENDA TITLE: CONSENT AGENDA

DATE: APRIL 18, 2016

ACTION REQUIRED:

ORDINANCE _____ COUNCIL INFORMATION X
RESOLUTION _____ OTHER _____
MOTION X

EXPLANATION:

The consent agenda includes the following:
Minutes of the April 4, 2016 regular council meeting, second pay period March checks #46167 – 46230, 900594 - 900595 in the amount of \$123,067.38, April 18, 2016 claims checks #46231 – 46266, 900596 - 900598 in the amount of \$58,008.44.

FISCAL IMPACT:

Payroll checks in the amount of \$123,067.38, claims checks in the amount of \$58,008.44.

ALTERNATIVES:

Approve the consent agenda.
Remove certain items from the consent agenda for further discussion.

STAFF RECOMMENDATION:

Approve the consent agenda

MOTION:

I MOVE TO APPROVE THE CONSENT AGENDA.

**GOLDENDALE CITY COUNCIL
REGULAR MEETING
April 04, 2016
7:00 PM**

Mayor Michael Canon called to order the regular meeting of the Goldendale City Council followed by the Pledge of Allegiance.

7:03:13 PM

PRESENT:

Mayor Michael A Canon
Council Member Lucille Bevis
Council Member Len Crawford
Council Member Andy Halm
Council Member Guy Theriault
Council Member John Sullivan

STAFF:

Clerk-Treasurer Connie Byers
Public Works Director Karl Enyeart
Fire Chief Noah Halm
Police Chief Reggie Bartkowski

ABSENT:

Council Member Gary Hocter
Council Member Carmen Knopes

It was moved by Council Member Len Crawford, seconded by Council Member Guy Theriault, to excuse Gary Hocter and Carmen Knopes.

7:03:17 PM

AYES:

Council Member Lucille Bevis
Council Member Len Crawford
Council Member Andy Halm
Council Member Guy Theriault
Council Member John Sullivan

NAYS:

None.

MOTION CARRIED UNANIMOUSLY 5-0

AGENDA AND CONSENT AGENDA

It was moved by Council Member Guy Theriault, seconded by Council Member Len Crawford, to approve the agenda and consent agenda

7:03:44 PM

AYES:

Council Member Lucille Bevis
Council Member Len Crawford
Council Member Andy Halm

Council Member Guy Theriault
Council Member John Sullivan

NAYS: None.
MOTION CARRIED UNANIMOUSLY 5-0.

DEPARTMENT REPORTS

Mayor Canon read a Proclamation honoring retired Police Officer Kevin Dymont.

Karl Enyeart, Public Works Director, informed council on the WCNIP (West Columbus Neighborhood Improvement Project)

Reggie Bartkowski, Chief of Police, talked about Kevin Dymont's retirement party and his time in service. Citizens are starting to get pulled over and warnings are given to remind them to take off their snow tires. We've made 4 warrant arrests this week. Reggie gave an update of our new Officer Shelton. We are now doing interviews for our new appointed sergeant position.

Steven Randall gave an update on the Fire Department.

COUNCIL BUSINESS

[7:14:01 PM](#)

Agreements for Approved Tourism Awards

Mayor explained about the follow up on the tourism awards and the new awards needed to have approval from the Council.

It was moved by Council Member Guy Theriault, seconded by Council Member Len Crawford, to authorize the Mayor to execute agreement for tourism promotion services with W.E Rock Events, LLC in the amount of \$2500 and Maryhill Ratz, LLC in the amount of \$5000.

[7:15:46 PM](#)

AYES: Council Member Lucille Bevis
Council Member Len Crawford
Council Member Andy Halm
Council Member Guy Theriault
Council Member John Sullivan

NAYS: None.
MOTION CARRIED UNANIMOUSLY 5-0.

RESOLUTIONS

Surplus Property Declaration

Steven Randall explained that there is a Ford F-350 that are not being used and recommends adoption of this resolution.

It was moved by Council Member Len Crawford, seconded by Council Member Guy Theriault, to adopt Resolution No. 653 declaring the 1988 Ford F-350 as surplus to be sold using the sealed bid method.

7:17:16 PM

AYES: Council Member Lucille Bevis
Council Member Len Crawford
Council Member Andy Halm
Council Member Guy Theriault
Council Member John Sullivan

NAYS: None.

MOTION CARRIED UNANIMOUSLY 5-0.

Revised Personnel Job Descriptions

Karl Enyeart updated the WWTP Operator 1 job description.

It was moved by Council Member Guy Theriault, seconded by Council Member Len Crawford, to approve Resolution No. 654 adopting revised personnel job descriptions for the City of Goldendale.

7:20:26 PM

AYES: Council Member Lucille Bevis
Council Member Len Crawford
Council Member Andy Halm
Council Member Guy Theriault
Council Member John Sullivan

NAYS: None.

MOTION CARRIED UNANIMOUSLY 5-0.

7:20:51 PM

Declaring Property Surplus – Air Equipment

Steven Randall explained that there is air equipment that is no longer necessary and recommends adoption of this resolution.

It was moved by Council Member Len Crawford, seconded by Council Member Guy Theriault, to adopt Resolution No. 655 declaring the air equipment as surplus and authorizing their transfer to the Appleton Fire Department in the amount of \$3000.

7:22:29 PM

AYES: Council Member Lucille Bevis
Council Member Len Crawford
Council Member Andy Halm
Council Member Guy Theriault
Council Member John Sullivan

NAYS: None.
MOTION CARRIED UNANIMOUSLY 5-0.

REPORT OF OFFICERS AND CITY ADMINISTRATOR

Lucille would like to thank Dennis & Sherry Carver for their hard work and improvements they have made to the neighborhoods they have put their new duplexes in.

Guy handed out some flyers in Portland regarding the Community Days car show. Guy also wanted to know we had any updates on the Airport. Mayor Mike Canon said right now we are working to get a site plan so we know where everything is. We are looking at different types of funding to help with the improvements that we want to make.

Len Crawford has had a few citizens comment that they are please to hear Reggie on the radio giving updates on the town.

Mayor Mike Canon wanted to make sure that all everyone knows that the Mayors Office door is opened all the time to anyone. Just please call first to make sure I'm in the office and if I'm not there, I'm available by phone and I will be happy to meet with you.

PUBLIC COMMENT

Tony Gilmer, White Salmon, WA, Director of the EMS Board – Update the council regarding the EMS Board last meeting.

Bob Yoesle, Friends of the Goldendale Observatory, - voiced his support for adopting a revised ordinance for light pollution.

Jim White, Trout Lake, WA, Friends of the Goldendale Observatory – voiced his support for any improvement that we can do for a darker sky.

ADJOURNMENT

It was moved by Council Member Guy Theriault, seconded by Council Member Len Crawford, to adjourn the meeting.

[7:33:09 PM](#)

AYES: Council Member Lucille Bevis
Council Member Len Crawford
Council Member Andy Halm

Council Member Guy Theriault
Council Member John Sullivan.

NAYS:

None.

MOTION CARRIED UNANIMOUSLY 5-0.

Register

Fiscal: 2016
 Deposit Period: 2016 - Apr 2016
 Check Period: 2016 - Apr 2016 - 1st Council Apr 2016

Number	Name	Print Date	Clearing Date	Amount
Columbia State Bank				
46231	Shell	4/8/2016		\$2,299.93
46232	ACF West Inc	4/18/2016		\$2,022.44
46233	Action Medical	4/18/2016		\$88.75
46234	Allyns Building Center	4/18/2016		\$545.77
46235	Anatek Labs Inc	4/18/2016		\$20.00
46236	ATI Solutions LLC	4/18/2016		\$44.60
46237	Blumenthal Uniforms & Equipment	4/18/2016		\$537.50
46238	Bohn's Printing	4/18/2016		\$218.93
46239	C.M. & W.O. Sheppard Inc	4/18/2016		\$327.18
46240	Carquest Auto Parts	4/18/2016		\$1,064.69
46241	Central Klickitat Conservation Dist	4/18/2016		\$187.58
46242	Ferguson Enterprises Inc #3001	4/18/2016		\$957.20
46243	Goldendale Auto Supply	4/18/2016		\$139.16
46244	Goldendale Sentinel	4/18/2016		\$44.00
46245	Goldendale Tire Center	4/18/2016		\$149.37
46246	Goldendale Veterinary Clinic	4/18/2016		\$128.00
46247	Goldendale, City of	4/18/2016		\$1,447.91
46248	Gorge Technology Corp	4/18/2016		\$934.75
46249	Home Depot	4/18/2016		\$312.85
46250	IBS Incorporated	4/18/2016		\$442.05
46251	Intoximeters	4/18/2016		\$970.19
46252	Kerns Shop & Propane	4/18/2016		\$79.98
46253	Klickitat Co Auditor	4/18/2016		\$6,212.22
46254	Klickitat Co Weed Control	4/18/2016		\$390.40
46255	Marlin Business Bank	4/18/2016		\$467.10
46256	MCP Mid Columbia Producers Inc	4/18/2016		\$155.86
46257	Mid-Columbia Veterinary	4/18/2016		\$50.00
46258	One Call Concepts Inc	4/18/2016		\$20.33
46259	Peterson	4/18/2016		\$2,028.57
46260	Pioneer Surveying & Engineering Inc	4/18/2016		\$24,741.61
46261	Quality Control Service Inc	4/18/2016		\$790.00
46262	Quill Corporation	4/18/2016		\$384.17
46263	US Cellular	4/18/2016		\$1,352.42
46264	US Post Office	4/18/2016		\$68.00
46265	WA St Dept of Health	4/18/2016		\$87.00
46266	WA St Treasurer	4/18/2016		\$2,804.62

Number	Name	Print Date	Clearing Date	Amount
900596	HSA Bank Employee Plan Funding	4/18/2016		\$15.75
900597	Invoice Cloud	4/18/2016		\$113.00
900598	WA St Dept of Revenue	4/18/2016		\$5,364.56
			Total	\$58,008.44
			Total	\$58,008.44
			Grand Total	\$58,008.44
			Total	\$58,008.44
			Check	\$58,008.44
			20016310	\$58,008.44

**CITY OF GOLDENDALE
CLAIMS REGISTER**

I, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as shown on Voucher numbers 46231 through 46266, 900596 - 900598 in the amount of \$58,008.44, and unpaid obligations against the City of Goldendale, Washington and that I am authorized to certify said claims.

DATED this 8th day of April, 2016.


Clerk-Treasurer

Register Activity

Fiscal: 2016
 Period: 2016 - Apr 2016
 Council Date: 2016 - Apr 2016 - 1st Council Apr 2016

Reference	Date	Amount	Notes
Reference Number: 46231			
79263448603	Shell	\$2,299.93	
	3/25/2016	\$2,299.93	Fuel
Reference Number: 46232			
100223550	ACF West Inc	\$2,022.44	
	3/28/2016	\$2,022.44	Straw/Coconut Matting
Reference Number: 46233			
6313	Action Medical	\$88.75	
6314	3/29/2016	\$42.36	Medical Supplies
		\$46.39	Medical Supplies
Reference Number: 46234			
211081	Allys Building Center	\$545.77	
211107	3/1/2016	\$66.48	Valve Box, Poly Film....
211144	3/1/2016	\$1.47	Tubes, Connector
211181	3/2/2016	\$16.73	Primer, Tape
211291	3/3/2016	\$9.66	Appliance End Fitting
211438	3/4/2016	\$37.61	Paint Remover
211562	3/8/2016	\$13.29	Coupling, Bushing....
211583	3/10/2016	\$3.40	Wire Rope Clip
211591	3/10/2016	\$12.88	PVC Glue
211759	3/10/2016	\$6.79	Adapter, Elbow
211847	3/14/2016	\$11.37	Elbow, Adapter
212023	3/15/2016	\$50.05	Elbow, Nipple, Sealant
212163	3/18/2016	\$11.81	20PK RD Conn Underground
212166	3/21/2016	\$1.91	Elbow, Adapter
212225	3/21/2016	\$0.32	Credit, Nipple, Elbow
212245	3/22/2016	\$87.57	Adpter, Hanger, Nozzle, Hose
212299	3/22/2016	\$8.05	Coupling
212443	3/23/2016	\$30.06	Keyboard Duster
212548	3/25/2016	\$1.17	Coupling
212549	3/28/2016	\$5.55	Deodorizer
212564	3/28/2016	\$23.10	Squeege
212570	3/28/2016	\$3.19	Riser
212572	3/28/2016	\$19.34	Chanellock Reel
212656	3/28/2016	\$13.62	Coupling, Nipple
212657	3/30/2016	\$46.52	Hardwood Dowel, Hasp, Bolt....
212662	3/30/2016	\$4.69	Chain
212666	3/30/2016	\$18.51	Screw, T-Nuts
		\$7.51	Wood Glue

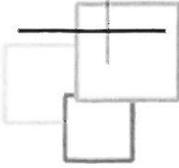
Reference	Date	Amount	Notes
Reference Number: 46234	Alliys Building Center	\$545.77	
212695	3/30/2016	\$1.59	Credit, Screw
212712	3/30/2016	\$31.53	Hasp, Bolt....
Reference Number: 46235	Anatek Labs Inc	\$20.00	
160322028	3/31/2016	\$20.00	Testing
Reference Number: 46236	ATI Solutions LLC	\$44.60	
D11006	3/31/2016	\$44.60	Diaphragn, Viton SR03E04
Reference Number: 46237	Blumenthal Uniforms & Equipment	\$537.50	
5100565	3/23/2016	\$537.50	Jumpsuit
Reference Number: 46238	Bohn's Printing	\$218.93	
45889	3/28/2016	\$199.20	Copier Count
45890	3/28/2016	\$19.73	Copier Count
Reference Number: 46239	C.M. & W.O. Sheppard Inc	\$327.18	
53197	3/17/2016	\$327.18	Fender, Estension
Reference Number: 46240	Carquest Auto Parts	\$1,064.69	
4993-319361	3/1/2016	\$87.74	UPS
4993-319399	3/1/2016	\$7.04	Fittings, Vacuum Tee Asst
4993-319404	3/1/2016	\$16.85	Horn-Dischightone
4993-319437	3/2/2016	\$18.36	Max D 4-pk
4993-319438	3/2/2016	\$14.21	Fittings, Domestic Nickel/Copper
4993-319455	3/2/2016	\$35.36	Jack Stand
4993-319458	3/2/2016	\$13.53	Gasket Material
4993-319546	3/3/2016	\$35.36	Jack Stand
4993-319689	3/3/2016	\$48.08	USB Cable, Dual Charger, Power Outlet
4993-320074	3/7/2016	\$25.93	Car Wash Concentrate
4993-320195	3/8/2016	\$4.18	Paint
4993-320386	3/9/2016	\$45.39	Phone Holster
4993-320465	3/10/2016	\$144.00	Handle/Molding
4993-320469	3/10/2016	\$17.51	Wipes, Wash/WMax....
4993-320967	3/15/2016	\$4.27	Hose Washer, Camlock Gasket
4993-320975	3/15/2016	\$6.40	Hose Washer
4993-321045	3/16/2016	\$14.96	Pencil, Washer
4993-321063	3/16/2016	\$123.63	Radio Pod
4993-321212	3/17/2016	\$16.15	UPS
4993-321671	3/21/2016	\$100.90	UPS
4993-321785	3/22/2016	\$5.58	Lube
4993-321821	3/22/2016	\$4.06	Spark Plug
4993-321922	3/23/2016	\$37.57	Spotstorobz 4
4993-321942	3/23/2016	\$11.78	Sealant

Reference	Date	Amount	Notes
Reference Number: 46240		\$1,064.69	
4993-321944	Carquest Auto Parts	\$6.98	Calking Gun
4993-322072	3/23/2016	\$74.18	Bluetooth
4993-322092	3/24/2016	\$2.97	Bushing
4993-322395	3/24/2016	\$18.22	Silicone
4993-322529	3/28/2016	\$30.69	Socket, Flasher
4993-322585	3/29/2016	\$26.00	Domestic Nickel/Copper
4993-322654	3/29/2016	\$46.19	Fuel, Air Filter
4993-322672	3/30/2016	\$9.18	Batteries
4993-322729	3/30/2016	\$11.44	Cap Screw
Reference Number: 46241		\$187.58	
1398	Central Klickitat Conservation Dist	\$187.58	Water Temp Monitoring
4/5/2016			
Reference Number: 46242		\$957.20	
0508542	Ferguson Enterprises Inc #3001	\$957.20	Inserta TeeHole Saw
3/17/2016			
Reference Number: 46243		\$139.16	
304310	Goldendale Auto Supply	\$15.42	Pwrsteering Fl - Gal
304496	2/26/2016	\$64.48	Hose End
304497	3/1/2016	\$5.48	Oil Filter
304634	3/1/2016	\$16.10	Air Filter
304786	3/2/2016	\$15.00	Stripper, Decalpaint
305026	3/4/2016	\$2.41	Tape
305158	3/8/2016	\$7.39	Cricknet Clear
306237	3/10/2016	\$12.88	Cable Tie
3/25/2016			
Reference Number: 46244		\$44.00	
142819	Goldendale Sentinel	\$44.00	Ordinance 1261
3/30/2016			
Reference Number: 46245		\$149.37	
288725	Goldendale Tire Center	\$149.37	Interstate Battery
3/25/2016			
Reference Number: 46246		\$128.00	
33123	Goldendale Veterinary Clinic	\$128.00	Harley
2/29/2016			
Reference Number: 46247		\$1,447.91	
2016-20	Goldendale, City of	\$80.10	Bulk Water
Invoice - 4/8/2016 1:50:42 PM	4/5/2016	\$1,367.81	Water/Sewer
4/8/2016			
Reference Number: 46248		\$934.75	
286	Gorge Technology Corp	\$934.75	Technology Consulting
4/7/2016			
Reference Number: 46249		\$312.85	
8974703	Home Depot	\$239.88	Trees/Cuff
3/11/2016			

Reference	Date	Amount	Notes
Reference Number: 46249 9422260	Home Depot 2/29/2016	\$312.85 \$72.97	Adapter, Tee, Edger
Reference Number: 46250 612171-1	IBS Incorporated 3/25/2016	\$442.05 \$442.05	Nut Driver, Drill, Disc....
Reference Number: 46251 525295	Intoximeters 3/7/2016	\$970.19 \$970.19	Wrist Strap, Mouthpiece, Quick Guide
Reference Number: 46252 20039	Kerns Shop & Propane 3/15/2016	\$79.98 \$79.98	Flat Bar
Reference Number: 46253 2160328e	Klickitat Co Auditor 3/28/2016	\$6,212.22 \$6,212.22	Voter Registration Fees
Reference Number: 46254 1980	Klickitat Co Weed Control 4/4/2016	\$390.40 \$390.40	Ranger Pro, Base Camp, Alligare 7
Reference Number: 46255 Invoice - 4/8/2016 2:39:32 PM	Marlin Business Bank 4/8/2016	\$467.10 \$467.10	Copier Leases
Reference Number: 46256 740317 740782	MCP Mid Columbia Producers Inc 3/31/2016 4/1/2016	\$155.86 \$134.38 \$21.48	Companion Lawn Mix Glove, Grain Cowhide W/Keys
Reference Number: 46257 139214	Mid-Columbia Veterinary 3/4/2016	\$50.00 \$50.00	Dangerous Pit
Reference Number: 46258 6039067	One Call Concepts Inc 3/31/2016	\$20.33 \$20.33	Utility Notification
Reference Number: 46259 PC160025922 PC160026277	Peterson 2/29/2016 3/31/2016	\$2,028.57 \$71.58 \$1,956.99	Seal As Rod-Indicat, Seal O Ring, Cylinder....
Reference Number: 46260 1.16-901 16.14-906 35.12-905	Pioneer Surveying & Engineering Inc 3/28/2016 3/28/2016 3/28/2016	\$24,741.61 \$550.00 \$4,280.00 \$19,911.61	Airport, Industrial Park WCNIP LKR Sewer Project
Reference Number: 46261 44070	Quality Control Service Inc 3/11/2016	\$790.00 \$790.00	On Site Service

Reference	Date	Amount	Notes
Reference Number: 46262			
4410098	Quill Corporation	\$384.17	
4460232	3/23/2016	\$115.77	Dish Soap, Sponge, Paper Plates....
4594687	3/25/2016	\$30.09	Aluminum Foil
4594977	3/30/2016	\$141.85	Post-It Tabs, Sanitizer....
	3/30/2016	\$96.46	Batteries
Reference Number: 46263			
129468015	US Cellular	\$1,352.42	Cell Phones
	3/24/2016	\$1,352.42	
Reference Number: 46264			
Invoice - 4/8/2016 3:15:56 PM	US Post Office	\$68.00	PD PO Box
	4/8/2016	\$68.00	
Reference Number: 46265			
Invoice - 4/8/2016 3:20:14 PM	WA St Dept of Health	\$87.00	Waterworks Exam
	4/8/2016	\$87.00	
Reference Number: 46266			
Invoice - 4/8/2016 3:24:56 PM	WA St Treasurer	\$2,804.62	1st Quarter 2016
	4/8/2016	\$2,804.62	
Reference Number: 900596			
Invoice - 4/8/2016 2:19:59 PM	HSA Bank Employee Plan Funding	\$15.75	Service Fee
	4/8/2016	\$15.75	
Reference Number: 900597			
359-2016_3	Invoice Cloud	\$113.00	Biller Portal Fee
	3/31/2016	\$113.00	
Reference Number: 900598			
Invoice - 4/8/2016 3:21:55 PM	WA St Dept of Revenue	\$5,364.56	Excise Tax
	4/8/2016	\$5,364.56	

Register



Number	Name	Fiscal Description	Cleared	Amount
46167	Barkowski, Reggie	2016 - Mar 2016 - 2nd Council Mar 2016		\$2,709.50
46168	Bellamy, Larry D	2016 - Mar 2016 - 2nd Council Mar 2016		\$2,601.83
46169	Berkshire, Stan	2016 - Mar 2016 - 2nd Council Mar 2016		\$2,034.04
46170	Bevis, Lucille A	2016 - Mar 2016 - 2nd Council Mar 2016		\$46.02
46171	Bostick, Kenneth W Qrtly	2016 - Mar 2016 - 2nd Council Mar 2016		\$129.29
46172	Bowen, Jeremy J	2016 - Mar 2016 - 2nd Council Mar 2016		\$1,318.36
46173	Byers, Connie L	2016 - Mar 2016 - 2nd Council Mar 2016		\$1,756.13
46174	Canon, Michael A	2016 - Mar 2016 - 2nd Council Mar 2016		\$446.61
46175	Carper, Jeremy L	2016 - Mar 2016 - 2nd Council Mar 2016		\$147.76
46176	Carper, Shawn R	2016 - Mar 2016 - 2nd Council Mar 2016		\$175.46
46177	Casey, Brian P	2016 - Mar 2016 - 2nd Council Mar 2016		\$1,424.23
46178	Cooke, Robert C	2016 - Mar 2016 - 2nd Council Mar 2016		\$2,196.09
46179	Crawford, Leonard C	2016 - Mar 2016 - 2nd Council Mar 2016		\$46.02
46180	Doubravsky, Alan	2016 - Mar 2016 - 2nd Council Mar 2016		\$64.64
46181	Dyment, Kevin	2016 - Mar 2016 - 2nd Council Mar 2016		\$1,826.76
46182	Enderby, Michelle R	2016 - Mar 2016 - 2nd Council Mar 2016		\$1,106.54
46183	Eneyart, Karl A	2016 - Mar 2016 - 2nd Council Mar 2016		\$2,645.13
46184	Fitzgibbons, Thomas R	2016 - Mar 2016 - 2nd Council Mar 2016		\$344.39
46185	Foss, Nicholas J	2016 - Mar 2016 - 2nd Council Mar 2016		\$55.41
46186	Frantum, Douglas	2016 - Mar 2016 - 2nd Council Mar 2016		\$1,309.48
46187	Garcia, Juan C	2016 - Mar 2016 - 2nd Council Mar 2016		\$1,251.64
46188	Grimes, Kevin	2016 - Mar 2016 - 2nd Council Mar 2016		\$101.58
46189	Halm, John	2016 - Mar 2016 - 2nd Council Mar 2016		\$110.82
46190	Halm, Noah M (Qrtly)	2016 - Mar 2016 - 2nd Council Mar 2016		\$332.46
46191	Halm, Adam P	2016 - Mar 2016 - 2nd Council Mar 2016		\$138.52
46192	Halm, Andrew J	2016 - Mar 2016 - 2nd Council Mar 2016		\$46.02
46193	Halm, Noah M	2016 - Mar 2016 - 2nd Council Mar 2016		\$418.66
46194	Hocfor, Gary Robert	2016 - Mar 2016 - 2nd Council Mar 2016		\$46.02
46195	Hudson, Marty Qrtly	2016 - Mar 2016 - 2nd Council Mar 2016		\$175.46
46196	Hunziker, Jay Allen	2016 - Mar 2016 - 2nd Council Mar 2016		\$1,879.74
46197	Hutchins, Maria P	2016 - Mar 2016 - 2nd Council Mar 2016		\$1,627.90
46198	Knopes, Carmen A	2016 - Mar 2016 - 2nd Council Mar 2016		\$46.02
46199	Kraynak, Scott P	2016 - Mar 2016 - 2nd Council Mar 2016		\$92.35
46200	Lucatero, Leo B	2016 - Mar 2016 - 2nd Council Mar 2016		\$1,927.41
46201	O'Connor, Andrew F	2016 - Mar 2016 - 2nd Council Mar 2016		\$2,158.28
46202	Oswalt, Bert F	2016 - Mar 2016 - 2nd Council Mar 2016		\$2,129.11
46203	Pedersen, Rob	2016 - Mar 2016 - 2nd Council Mar 2016		\$184.70
46204	Perez, Benjamin A	2016 - Mar 2016 - 2nd Council Mar 2016		\$1,229.21
46205	Pineda, Eric M	2016 - Mar 2016 - 2nd Council Mar 2016		\$69.90

Number	Name	Fiscal Description	Cleared	Amount
46206	Pineda, Eric M Qtrly	2016 - Mar 2016 - 2nd Council Mar 2016		\$166.23
46207	Randall, Steven A	2016 - Mar 2016 - 2nd Council Mar 2016		\$273.93
46208	Randall, Steven Qtrly	2016 - Mar 2016 - 2nd Council Mar 2016		\$362.87
46209	Shelton, Kelsey A	2016 - Mar 2016 - 2nd Council Mar 2016		\$1,369.48
46210	Smith, Michael L	2016 - Mar 2016 - 2nd Council Mar 2016		\$1,900.89
46211	Stelijes, Michael S	2016 - Mar 2016 - 2nd Council Mar 2016		\$1,712.64
46212	Sullivan, Donald L	2016 - Mar 2016 - 2nd Council Mar 2016		\$114.98
46213	Sullivan, Donald L Qtrly	2016 - Mar 2016 - 2nd Council Mar 2016		\$277.05
46214	Sullivan, John F	2016 - Mar 2016 - 2nd Council Mar 2016		\$46.02
46215	Sullivan, Zachary L	2016 - Mar 2016 - 2nd Council Mar 2016		\$166.23
46216	Therault, Guy R	2016 - Mar 2016 - 2nd Council Mar 2016		\$46.02
46217	Thompson, Robert L	2016 - Mar 2016 - 2nd Council Mar 2016		\$1,551.80
46218	Wells, Sandy R	2016 - Mar 2016 - 2nd Council Mar 2016		\$1,242.67
46219	Woodruff, Skylar W	2016 - Mar 2016 - 2nd Council Mar 2016		\$27.70
46220	American Family Life	2016 - Mar 2016 - 2nd Council Mar 2016		\$297.45
46221	AWC Benefit Trust	2016 - Mar 2016 - 2nd Council Mar 2016		\$35,452.96
46222	Deferred Comp Program	2016 - Mar 2016 - 2nd Council Mar 2016		\$105.00
46223	Dept of Labor & Industries	2016 - Mar 2016 - 2nd Council Mar 2016		\$2,090.75
46224	Dept of Retirement	2016 - Mar 2016 - 2nd Council Mar 2016		\$9,332.39
46225	Employment Security	2016 - Mar 2016 - 2nd Council Mar 2016		\$120.41
46226	ICMA Retirement Trust (Plan 302195)	2016 - Mar 2016 - 2nd Council Mar 2016		\$112.50
46227	Washington State Support Registry	2016 - Mar 2016 - 2nd Council Mar 2016		\$41.98
46228	Dyment, Kevin	2016 - Mar 2016 - 2nd Council Mar 2016		\$11,330.55
46229	Dept of Retirement	2016 - Mar 2016 - 2nd Council Mar 2016		\$252.79
46230	Employment Security	2016 - Mar 2016 - 2nd Council Mar 2016		\$24.88
900594	City of Goldendale	2016 - Mar 2016 - 2nd Council Mar 2016		\$16,394.72
900595	City of Goldendale	2016 - Mar 2016 - 2nd Council Mar 2016		\$1,903.00
				\$123,067.38

AGENDA BILL: G1

AGENDA TITLE: Water System Plan Engineering Services

DATE: April 18, 2016

ACTION REQUIRED:

ORDINANCE _____ COUNCIL INFORMATION X

RESOLUTION _____ OTHER _____

MOTION X

EXPLANATION: Please find attached Karl Enyeart's memo regarding a proposal by Pioneer Surveying and Engineering to provide engineering services for preparation of a six year update for the city's water system plan

FISCAL IMPACT:

ALTERNATIVES:

STAFF RECOMMENDATION:

MOTION: I MOVE TO AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT WITH PIONEER SURVEYING AND ENGINEERING TO PROVIDE ENGINEERING SERVICES FOR PREPARATION OF THE 2016 WATER SYSTEM PLAN UPDATE NOT TO EXCEED \$50,000.

Memo

To: Mayor and Council
From: Karl Enyeart, PE, Public Works Director
CC: Larry Bellamy, City Administrator
Date: 4/18/16
Re: Water System Plan 6-year update engineering services

WAC requirements for Group A water systems include updating the water system plan once every 6 years. This comprehensive plan update requires systems to evaluate the capacity of the system for connections. Limiting factors evaluated are water rights, storage, treatment capacity, distribution (flow and pressure during peak events), transmission, and source facilities. After that analysis, the number of connections a system can allow are defined by DOH as well as the 20-year surplus or deficiency of water rights is determined. If a deficiency in water rights is projected within 20 years, a plan must be adopted to address it.

Pioneer Surveying and Engineering (PSE) has been selected to work on the update. The public works committee has met with them to determine a scope of work and contract price. PSE has estimated that the work may exceed this initial contract and a review will be done if the update is not complete when the funds are exhausted. If work remains to be done another contract will be proposed or city staff will complete it.

Attached is the contract from PSE and the WAC requirements for water system plans.

I recommend approval of a contract with Pioneer Surveying and Engineering for engineering services not to exceed \$50,000 on the 2016 Water System Plan update.



Pioneer Surveying and Engineering, Inc.

Civil Engineering and Land Planning

Project No: _____

PROPOSAL AND CONTRACT

PROJECT NAME: 2016 Water System Plan Update

DATE: March 1, 2016

SUBMITTED TO: CITY OF GOLDENDALE
FIRM NAME & ADDRESS: 1103 S. COLUMBUS AVE.
GOLDENDALE, WA 98620

PHONE: (509) 773-3771 **FAX:** (509) 773-9171
EMAIL: kenyeart@ci.goldendale.wa.us **CELL:**

JOB DESCRIPTION: Water System Plan Update

JOB LOCATION: GOLDENDALE, WA

CONTACT PERSON: DUSTIN CONROY, PE/PLS

PIONEER SURVEYING AND ENGINEERING, INC. agrees to furnish the following services for the shown compensation amounts:

SEE ATTACHMENT #1 - SCOPE OF WORK
SEE EXHIBIT A and B

CONTRACT AMOUNT: BILLED HOURLY – TOTAL NOT TO EXCEED \$50,000.00

START DATE: April 13, 2016



Pioneer Surveying and Engineering, Inc.

Civil Engineering and Land Planning

See ITEM 6, EXHIBIT "A" in reference to authorization and compensation for EXTRAS.

Payment to be made as follows:

Billings will be made monthly for work performed. Payment for undisputed charges will be due 30 days after receipt of invoice. Interest in the amount 1.5% per month will be charged on any unpaid undisputed balance after 30 days unless prior arraignments have been made.

THIS PROPOSAL AND CONTRACT IS GOVERNED BY THE TERMS AND CONDITIONS ON THE ATTACHED EXHIBIT "A". PLEASE READ.

NOTE: This Proposal may be withdrawn by PIONEER SURVEYING AND ENGINEERING, INC. if not accepted within 30 days.

Authorized
Signature _____

Title _____

Date _____

Acceptance of Proposal: I have read the above prices, specifications and all the terms and conditions printed on the attached EXHIBIT "A" and they are satisfactory and are hereby accepted. PIONEER SURVEYING AND ENGINEERING, INC. is authorized to commence work as specified and agreed to herein. Please sign both copies of the Contract and send one copy back to PIONEER SURVEYING AND ENGINEERING, INC.

Authorized
Signature _____

Title _____

Date _____



Pioneer Surveying and Engineering, Inc.

Civil Engineering and Land Planning

EXHIBIT "A" TERMS AND CONDITIONS

SECTION 1. APPROVAL: The acceptance of this proposal constitutes a binding contract between PIONEER SURVEYING AND ENGINEERING, INC. and Purchaser of services (hereinafter referred to as Client), according to all the terms and conditions.

SECTION 2. TERMS OF PAYMENT: Payment for services specified herein will be due and payable 30 days after receipt of invoice unless otherwise specified herein.

Any monies not paid when due under this contract shall bear a Finance Charge at the rate of 1.5% a month on the balance until paid.

SECTION 3. TERMINATION: This Agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the term thereof. Such termination shall not be effective if that substantial failure has been remedied before expiration of the period specified in the written notice. Either party may terminate this contract with thirty (30) days' prior written notice to the other. In the event of termination, PIONEER SURVEYING AND ENGINEERING, INC. shall be paid for services performed to the termination notice date plus reasonable termination expenses.

SECTION 4. JOB CONDITIONS: The Client shall give PIONEER SURVEYING AND ENGINEERING, INC. free and unobstructed access at all times to the place where work is to be done.

SECTION 5. DELAYS: PIONEER SURVEYING AND ENGINEERING, INC. shall not be responsible for delays or the inability to complete the services where occasioned by causes of any kind or extent beyond its control.

SECTION 6. EXTRAS: If the Client requests an alteration, modification or deviation from the original Scope of Work the Client agrees to pay the extra costs that occur. PIONEER SURVEYING AND ENGINEERING, INC. shall identify and negotiate with the Client any such changes in Scope prior to commencing work on said changes.

SECTION 7. EXTRA DIRECT EXPENSES: The Client shall pay directly, and on a timely basis, for such items as:

- a. Preliminary and final title certificate.
- b. Any and all application, processing, and recording fees, and review fees associated with the project.
- c. Any Administrative Services Agreement, which may be required by a reviewing agency.
- d. Field investigations, or special studies not performed by the ENGINEER,
- e. Reproduction and "out of pocket" expenses, mileage, equipment rental, etc.
- f. In the event that sales or other professional services taxes are initiated in the State of Washington during the course of this Agreement, Owner agrees to



Pioneer Surveying and Engineering, Inc.

Civil Engineering and Land Planning

increase Engineer's compensation accordingly to offset said taxes, unless already included in the maximum price.

SECTION 8. VENUE - ATTORNEY FEE: The Client expressly agrees that should it become necessary for PIONEER SURVEYING AND ENGINEERING, INC. to place this contract in the hands of an attorney for collection, or if suit shall be brought to collect any of the principal and interest due under this contract, the Client shall pay, in addition to the principal and interest due, a reasonable attorney fee and, further, the Client shall pay all costs of the legal action, including but not limited to, filing fees, deposition costs, service fees, payment for witnesses, and court costs.

SECTION 9. COST OPINIONS: Any cost opinions or project economic evaluations provided by PIONEER SURVEYING AND ENGINEERING, INC. will be on a basis of experience and judgment, but since it has no control over market conditions or bidding procedures, PIONEER SURVEYING AND ENGINEERING, INC. cannot warrant that bias, ultimate construction cost, or project economics will not vary from these opinions.

SECTION 10. NOTICE OF LIEN: The Client acknowledges that the notice has been given that a mechanic's or materialman's lien may be filed by PIONEER SURVEYING AND ENGINEERING, INC. for materials and services furnished under this contract and that the Client hereby consents that such lien may be filed as security for materials and services furnished to him under this contract. The Client expressly waives all other notice requirements that a lien may be claimed.

SECTION 11. CONSTRUCTION WITHOUT CONSTRUCTION MANAGEMENT SERVICES: The Owner understands that there may be misinterpretations of the Engineer's plans and specifications during construction which may lead to errors and subsequent damages. If the Owner elects to proceed with the work without the Engineer providing construction management services, resident engineering services, or on-site observation services, the Owner agrees to indemnify, hold harmless, and defend the Engineer against any and all claims which may arise out of the acts of the contractor performing work that is not in compliance with the intent of the design documents.

SECTION 12. LIMITATION OF LIABILITY: To the maximum extent permitted by law, PIONEER SURVEYING AND ENGINEERING, INC.'s liability will not exceed the compensation received by PIONEER SURVEYING AND ENGINEERING, INC. under this Agreement plus the limits of any errors and omissions insurance maintained by PIONEER SURVEYING AND ENGINEERING, INC.

SECTION 13. DISPUTES: This Agreement shall be governed by and interpreted under the laws of the State of Washington. The parties agree that in the event it becomes necessary to enforce any of the terms and conditions of this contract, that the form, venue and jurisdiction in that particular action shall be in Klickitat County, Washington.

SECTION 14. OWNERSHIP OF DOCUMENTS: All drawings, plans, specifications, and other related documents prepared by PIONEER SURVEYING AND ENGINEERING, INC. shall be the property of the Client. Any reuse shall be at the Client's sole risk and the Client shall indemnify and hold harmless PIONEER SURVEYING AND ENGINEERING, INC. for any costs or damages resulting from such reuse.



Pioneer Surveying and Engineering, Inc.

Civil Engineering and Land Planning

Attachment #1-- SCOPE OF WORK- 2016 Water System Plan Update

Both parties hereto agree that the following constitute project goals, objectives, parameters, and constraints or limitations and establish hereby periodic review procedure by which the parties can mutually evaluate progress and compliance in meeting these criteria:

Goals: Provide work necessary to help complete the 2016 Water System Plan update

Objectives: **Design Phase**
Provide assistance to help complete 2016 Water System Plan update for the City of Goldendale.
The water system plan is broken up into 10 Chapters. The 2010 plan will be updated and the system analyzed. Pioneer Surveying and engineer will work on the project on a time and materials basis to complete as much of the plan as possible based on the Not to Exceed contract amount.



Pioneer Surveying and Engineering, Inc.

Civil Engineering and Land Planning

Attachment #2 - PAYMENT SCHEDULE- SCOPE OF WORK-

2016 Water System Plan Update							
	Tasks	Project Surveyor	Survey Assistant	Licensed Survey	Design Engineer	Project Engineer	Construction Inspector
Design Phase Engineering							
I	Water Sytem Plan			0	100	270	
	Hour Estimate	0	0	0	100	280	0
	Billing Rate	\$80.00	\$62.00	\$110.00	\$110.00	\$130.00	\$75.00
	Labor Costs	\$0.00	\$0.00	\$0.00	\$11,000.00	\$36,400.00	\$0.00
				Total Design Phase Cost			\$47,400.00
	Computer Software		\$ 2,600				
	TOTAL ESTIMATED COST:		\$50,000.00				
* Fully burdened billing rates include direct salary cost, overhead, and profit.							

WAC 246-290-100**Water system plan.**

(1) The purpose of this section is to establish a uniform process for purveyors to:

(a) Demonstrate the system's operational, technical, managerial, and financial capability to achieve and maintain compliance with relevant local, state, and federal plans and regulations;

(b) Demonstrate how the system will address present and future needs in a manner consistent with other relevant plans and local, state, and federal laws, including applicable land use plans;

(c) Establish eligibility for funding under chapter **246-296** WAC.

(2) Purveyors of the following categories of community public water systems shall submit a water system plan for review and approval by the department:

(a) Systems having one thousand or more services;

(b) Systems required to develop water system plans under the Public Water System Coordination Act of 1977 (chapter **70.116** RCW);

(c) Any system experiencing problems related to planning, operation, and/or management as determined by the department;

(d) All new systems;

(e) Any expanding system; and

(f) Any system proposing to use the document submittal exception process in WAC **246-290-125**.

(3) The purveyor shall work with the department to establish the level of detail for a water system plan. In general, the scope and detail of the plan will be related to size, complexity, water supply characteristics, forecasted demand characteristics, past performance, and use of the water system. Project reports may be combined with a water system plan.

(4) In order to demonstrate system capacity, the water system plan shall address the following elements, as a minimum, for a period of at least twenty years into the future:

(a) Description of the water system, including:

(i) Ownership and management, including the current names, addresses, and telephone numbers of the owners, operators, and emergency contact persons for the system;

(ii) System history and background;

(iii) Related plans, such as coordinated water system plans, abbreviated coordinated water system plans, local land use plans, groundwater management plans, and basin plans;

(iv) Service area maps, characteristics, agreements, and policies. Water systems must include their existing service area and future service area. Municipal water suppliers must define their retail service area and meet the requirements under WAC **246-290-106**. Municipal water suppliers must identify where their water rights place of use will be expanded to their service area if the requirements under WAC **246-290-107** have been met; and

(v) Satellite management, if applicable.

(b) Basic planning data, including:

(i) Current population, service connections, water use, and equivalent residential units; and

(ii) Sufficient water production and consumption data to identify trends including the following elements:

(A) Monthly and annual production totals for each source, including water purchased from another public water system;

WAC 246-290-100: Water system plan.

- (B) Annual usage totals for each customer class as determined by the purveyor;
- (C) Annual usage totals for water supplied to other public water systems; and
- (D) For systems serving one thousand or more total connections, a description of the seasonal variations in consumption patterns of each customer class defined by the purveyor.
- (iii) Designated land use, zoning, future population, and water demand for a consecutive six-year and twenty-year planning period within the water system's service area.
- (c) Demand forecasts, developed under WAC 246-290-221, for a consecutive six-year and twenty-year planning period. These shall show future use with and without savings expected from the system's water use efficiency program.
- (d) For systems serving one thousand or more total connections, a demand forecast projecting demand if the measures deemed cost-effective per WAC 246-290-810 were implemented.
- (e) System analysis, including:
 - (i) System design standards;
 - (ii) Water quality analysis;
 - (iii) System inventory description and analysis; and
 - (iv) Summary of system deficiencies.
- (f) Water resource analysis, including:
 - (i) A water use efficiency program. Municipal water suppliers must meet the requirements in WAC 246-290-810;
 - (ii) Source of supply analysis, which includes:
 - (A) An evaluation of water supply alternatives if additional water rights will be pursued within twenty years; and
 - (B) A narrative description of the system's water supply characteristics and the foreseeable effect from current and future use on the water quantity and quality of any body of water from which its water is diverted or withdrawn based on existing data and studies;
 - (iii) A water shortage response plan as a component of the reliability and emergency response requirements under WAC 246-290-420;
 - (iv) Water right self-assessment;
 - (v) Water supply reliability analysis;
 - (vi) Interties; and
 - (vii) For systems serving one thousand or more total connections, an evaluation of opportunities for the use of reclaimed water, where they exist, as defined in RCW 90.46.010
- (4).
 - (g) Source water protection under WAC 246-290-135.
 - (h) Operation and maintenance program under WAC 246-290-415 and 246-290-654(5), as applicable.
 - (i) Improvement program, including a six-year capital improvement schedule.
 - (j) Financial program, including demonstration of financial viability by providing:
 - (i) A summary of past income and expenses;
 - (ii) A one-year balanced operational budget for systems serving one thousand or more connections or a six-year balanced operational budget for systems serving less than one thousand connections;
 - (iii) A plan for collecting the revenue necessary to maintain cash flow stability and to fund the capital improvement program and emergency improvements; and
 - (iv) An evaluation that has considered:
 - (A) The affordability of water rates; and

(B) The feasibility of adopting and implementing a rate structure that encourages water demand efficiency.

(k) Other documents, such as:

(i) Documentation of SEPA compliance;

(ii) Agreements; and

(iii) Comments from each local government with jurisdiction and adjacent utilities.

(5) Purveyors intending to implement the project report and construction document submittal exceptions authorized under WAC **246-290-125** must include:

(a) Standard construction specifications for distribution mains; and/or

(b) Design and construction standards for distribution-related projects, including:

(i) Description of project report and construction document internal review procedures, including engineering design review and construction completion reporting requirements;

(ii) Construction-related policies and requirements for external parties, including consumers and developers;

(iii) Performance and sizing criteria; and

(iv) General reference to construction materials and methods.

(6) The department, at its discretion, may require reports from purveyors identifying the progress in developing their water system plans.

(7) Purveyors shall transmit water system plans to adjacent utilities and each local government with jurisdiction, to assess consistency with ongoing and adopted planning efforts.

(8) Prior to department approval of a water system plan or a water system plan update, the purveyor shall:

(a) Hold an informational meeting for the water system consumers and notify consumers in a way that is appropriate to the size of the water system; and

(b) Obtain the approval of the water system plan from the purveyor's governing body or elected governing board.

(9) Department approval of a water system plan shall be in effect for six years from the date of written approval unless:

(a) Major projects subject to SEPA as defined in WAC **246-03-030** (3)(a) are proposed that are not addressed in the plan;

(b) Changes occur in the basic planning data significantly affecting system improvements identified; or

(c) The department requests an updated plan or plan amendment.

(10) The purveyor shall update the plan and obtain department approval at least every six years. If the system no longer meets the conditions of subsection (2) of this section, the purveyor shall as directed by the department, either:

(a) Submit a water system plan amendment for review and approval with the scope to be determined by the department; or

(b) Meet the requirements under WAC **246-290-105**.

[Statutory Authority: RCW **43.20.050** and **70.119A.080**. WSR 10-20-068, § 246-290-100, filed 9/29/10, effective 11/1/10. Statutory Authority: RCW **70.119A.180** and **43.20.050**. WSR 08-03-061, § 246-290-100, filed 1/14/08, effective 2/14/08. Statutory Authority: RCW **70.119A.180**. WSR 07-02-025B, § 246-290-100, filed 12/22/06, effective 1/22/07. Statutory Authority: RCW **43.20.050** (2) and (3) and **70.119A.080**. WSR 03-08-037, § 246-290-100, filed 3/27/03, effective 4/27/03. Statutory Authority: RCW **43.02.050** [43.20.050]. WSR 99-07-021, § 246-290-100, filed 3/9/99, effective 4/9/99. Statutory Authority: RCW **43.20.050**. WSR 94-14-001,

§ 246-290-100, filed 6/22/94, effective 7/23/94; WSR 93-08-011 (Order 352B), § 246-290-100, filed 3/25/93, effective 4/25/93; WSR 91-02-051 (Order 124B), recodified as § 246-290-100, filed 12/27/90, effective 1/31/91. Statutory Authority: RCW **34.04.045**. WSR 88-05-057 (Order 307), § 248-54-065, filed 2/17/88. Statutory Authority: RCW **43.20.050**. WSR 83-19-002 (Order 266), § 248-54-065, filed 9/8/83.]

AGENDA BILL: I1

AGENDA TITLE: 2ND reading issuance GO Bond for West Columbus Project

DATE: April 18, 2016

ACTION REQUIRED:

ORDINANCE COUNCIL INFORMATION _____

RESOLUTION _____ OTHER _____

MOTION

EXPLANATION: The attached general obligation bond ordinance has been prepared by the Cities Bond Council, Foster Pepper. The bond ordinance is ready for council adoption. The bond will be used to support the funding package for the West Columbus Neighborhood Improvement Project.

FISCAL IMPACT:

ALTERNATIVES:

STAFF RECOMMENDATION:

MOTION: I MOVE TO ADOPT ORDINANCE NO. 1462 THAT ESTABLISHES A LINE OF CREDIT AND THE ISSUANCE AND SALE OF A LIMITED TAX GENERAL OBLIGATION BOND IN THE MAXIMUM PRINCIPAL AMOUNT OF \$600,000

CITY OF GOLDENDALE, WASHINGTON

ORDINANCE NO. 1462

AN ORDINANCE of the City of Goldendale, Washington, establishing a line of credit and providing for the issuance and sale of a limited tax general obligation bond in the maximum principal amount of \$600,000 to evidence the line of credit to be used to finance capital improvements; creating and adopting certain accounts; fixing the form, covenants and terms of the bond; providing for delivery thereof to Cashmere Valley Bank of Cashmere, Washington; and providing for other matters properly relating thereto.

PASSED: APRIL 18, 2016

This document prepared by:

*Foster Pepper PLLC
618 West Riverside Avenue, Suite 300
Spokane, Washington 99201
(509) 777-1600*

TABLE OF CONTENTS

Section 1 . Definitions..... 1
Section 2 . Findings and Determinations. 3
Section 3 . Purpose, Authorization and Description of the Bond. 3
Section 4 . Designation of Officer to Make Draws..... 4
Section 5 . Construction Account; Deposit of Bond Proceeds. 4
Section 6 . Bond Account. 4
Section 7 . Appointment of Bond Registrar; Registration and Transfer of Bond..... 4
Section 8 . Form and Execution of the Bond. 5
Section 9 . Payment of the Bond..... 6
Section 10 . Prepayment. 6
Section 11 . Failure to Pay Installments; No Acceleration. 6
Section 12 . Pledge of Taxes..... 6
Section 13 . Tax Covenants. 7
Section 14 . Approval of Bank Offer; Authorization of City Officials. 7
Section 15 . Reporting Requirements. 7
Section 16 . Governing Law. 8
Section 17 . Ratification and Severability..... 8
Section 18 . Effective Date of Ordinance. 8

Exhibit A Post-Issuance Compliance Policies and Procedures for Tax-Exempt Obligations

CITY OF GOLDENDALE, WASHINGTON

ORDINANCE NO. 1462

AN ORDINANCE of the City of Goldendale, Washington, establishing a line of credit and providing for the issuance and sale of a limited tax general obligation bond in the maximum principal amount of \$600,000 to evidence the line of credit to be used to finance capital improvements; creating and adopting certain accounts; fixing the form, covenants and terms of the bond; providing for delivery thereof to Cashmere Valley Bank of Cashmere, Washington; and providing for other matters properly relating thereto.

THE CITY COUNCIL OF THE CITY OF GOLDENDALE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Definitions. The words and phrases set forth in this ordinance with initial capitalization shall have the respective meanings ascribed to such words and phrases in this section unless the context clearly requires otherwise.

- (a) “*Administrator*” means the City Administrator.
- (b) “*Authorized Officers*” shall mean the Administrator or the Treasurer.
- (c) “*Bank*” means Cashmere Valley Bank of Cashmere, Washington.
- (d) “*Bank Offer*” means the Bank’s offer to extend a non-revolving line of credit, in the form of a limited tax general obligation bond, to the City, and to accept the Bond under the terms and conditions provided in the Bank Offer as further set forth in this ordinance.
- (e) “*Bond*” means the limited tax general obligation bond authorized by Section 3 of this ordinance in the maximum principal amount of \$600,000.
- (f) “*Bond Account*” means the Limited Tax General Obligation Bond Account, 2016, of the City created pursuant to Section 6 of this ordinance for the payment of the principal of and interest on the Bond.
- (g) “*Bond Register*” means the registration records for the Bond maintained by the Bond Registrar.
- (h) “*Bond Registrar*” means the Treasurer.
- (i) “*City*” means the City of Goldendale, Washington, a municipal corporation duly organized and existing under the laws of the State.

(j) “*Clerk*” means the de facto or de jure Clerk of the City, or other officer of the City who is the custodian of the seal of the City and of the records of the proceedings of the Council, and her successors in functions, if any.

(k) “*Code*” means the United States Internal Revenue Code of 1986, as amended, and any Treasury Regulations promulgated thereunder.

(l) “*Construction Account*” means the project account created within the General Fund pursuant to Section 5 of this ordinance for the purpose of paying costs of accomplishing the Project.

(m) “*Council*” means the legislative authority of the City, as duly and regularly constituted from time to time.

(n) “*Date of Delivery*” means the date of the delivery of the Bond to the Bank.

(o) “*Draw*” shall have the meaning given such term in Section 3(b) of this ordinance.

(p) “*First Rate Reset Date*” means December 1, 2020, or the next earlier business day if December 1, 2020, is not a business day.

(q) “*Interest Rate*” means 65.01% of the previous monthly average of the 5-year interest rate swap as published in the Selected Interest Rates – H.15 release by the Board of Governors of the Federal Reserve System, plus 1.45%.

(r) “*Maturity Date*” means December 1, 2030.

(s) “*Mayor*” means the de facto or de jure Mayor of the City (including the Mayor pro tempore in the Mayor’s absence), or any presiding officer or titular head of the City, and his successors in functions, if any.

(t) “*Outstanding Principal Balance*” means the sum of all Draws, less the sum of all principal payments on the Bond made by the City.

(u) “*Project*” means the construction and installation of streets, sidewalks, curbs, gutters, storm drains and catch basins within the project commonly known as the West Columbus Comprehensive Neighborhood Improvement Project.

(v) “*RCW*” means the Revised Code of Washington.

(w) “*Registered Owner*” means the entity or person named as registered owner of the Bond on the Bond Register, initially the Bank.

(x) “*Second Rate Reset Date*” means December 1, 2025, or the next earlier business day if December 1, 2025, is not a business day.

(y) “*State*” means the State of Washington.

(z) “*Treasurer*” means the de facto or de jure Treasurer of the City, and her successors in functions, if any.

Section 2. Findings and Determinations. The City takes note of the following facts and makes the following findings and determinations:

(a) *Authority; Plan of Financing.* Pursuant to applicable law, including without limitation RCW 35.22.280(7), 35.37.050, 35.68.010, 35A.11.030, 35A.40.010, and chapters 35.67 and 35.92 RCW, the City is authorized to issue general obligation bonds for the purpose of financing the Project. The maximum total expected cost of the Project is approximately \$600,000, and the City does not have available sufficient cash to pay such cost. The Council deems it to be in the best interest of the City that the City borrow money and issue the Bond for the purpose of providing the funds with which to pay costs of accomplishing the Project, and the Bank has offered to accept the Bond under the terms set forth in this ordinance.

(b) *Debt Capacity.* The maximum amount of indebtedness authorized by this ordinance is \$600,000. Based on the following facts, this amount is within the amount permitted to be issued by the City for general municipal purposes without voter approval:

(1) The assessed valuation of the taxable property within the City as ascertained by the last preceding assessment for City purposes for collection in the calendar year 2016 is \$316,014,919.

(2) Assuming the Bond is issued in the maximum authorized amount, the City would have outstanding general indebtedness evidenced by limited tax general obligation bonds, notes, leases and conditional sales contracts in the principal amount of \$1,427,908 incurred within the constitutional limit of up to 1½% of the value of the taxable property within the City permitted for general municipal purposes without a vote of the qualified voters therein.

(3) The City has no unlimited tax general obligation indebtedness outstanding.

Section 3. Purpose, Authorization and Description of the Bond.

(a) For the purpose of providing the money required to accomplish the Project, the City is hereby authorized to establish a non-revolving line of credit, and issue and sell the Bond to evidence such line. The Bond shall be designated the City of Goldendale, Washington, Limited Tax General Obligation Bond, 2016 (Non-Revolving Line of Credit) (the "Bond") and be issued in the maximum principal amount of \$600,000. The Bond shall be dated the Date of Delivery; shall mature on the Maturity Date; shall be issued in fully registered form as to both principal and interest on the Bond Register; and shall be numbered R-1, with any additional designation as the Bond Registrar deems necessary for purposes of identification.

(b) The City may make incremental draws upon the Bond (the "Draws") on any business day to and including November 30, 2016, to pay costs of accomplishing the Project. Unless otherwise approved by the Bank, each Draw must be in an amount greater than or equal to \$25,000. Draws shall be recorded on the Draw Record attached to the Bond, or in such other form as the City and the Bank may agree. Draws requested prior to 11:00 a.m. Pacific Time and confirmed by the Bank will be funded on that business day. Draws are not subject to approval by the Bank, but shall be limited to an aggregate principal amount of \$600,000.

(c) From the Date of Delivery to (but not including) the First Rate Reset Date, the Outstanding Principal Balance shall bear interest at 2.29% *per annum*. From the First Rate Reset Date to (but not including) the Second Rate Reset Date, the Outstanding Principal Balance shall bear interest at the Interest Rate calculated as of the First Rate Reset Date. From the Second Rate Reset Date to the Maturity Date, the Outstanding Principal Balance shall bear interest at the Interest Rate calculated as of the Second Rate Reset Date. Interest shall be calculated on the basis of a 360-day year of twelve 30-day months.

(d) Interest on the Outstanding Principal Balance shall be payable on June 1, 2016 and December 1, 2016. Thereafter, principal of and interest on the Outstanding Principal Balance shall be payable on each June 1 and December 1, commencing June 1, 2017, to and including the Maturity Date or earlier prepayment of the Bond, and will be structured to provide approximately equal semiannual installments to amortize the Outstanding Principal Balance, based on the applicable Interest Rate. An amortization schedule will be calculated by the Registered Owner on December 1, 2016, and recalculated on the First Rate Reset Date and the Second Rate Reset Date and provided to the City within seven business days of each such calculation or recalculation. The final installment payment of principal of and interest on the Bond, whether on the Maturity Date or upon prepayment, shall be in an amount equal to the Outstanding Principal Balance and interest due on the Bond. The life of the Project to be financed with the proceeds of the Bond exceeds the term of the Bond.

Section 4. Designation of Officer to Make Draws. The Council has determined it to be in the best interest of the City that the Authorized Officers, or such other person(s) as they may designate, be and hereby are severally authorized to make Draws in the amounts and at the times as either of such officials may determine hereafter, such Draws to be made in accordance with the terms and provisions set forth herein. The Bank shall incur no liability to the City or to any other person in acting upon any written communication which the Bank believes in good faith to have been given by an official authorized to borrow on behalf of the City, or otherwise acting in good faith in making Draws pursuant to this ordinance.

Section 5. Construction Account; Deposit of Bond Proceeds. There is hereby created within the City's General Fund a project account known as the Construction Account. The principal proceeds received as a result of Draws on the Bond shall be paid into the Construction Account and used to pay costs of accomplishing the Project. Interest earnings on Draws, if any, shall be retained in the Construction Account and used to pay costs of accomplishing the Project.

Section 6. Bond Account. A special fund or account of the City known as the Limited Tax General Obligation Bond Account, 2016, or such other designation conforming to accounting practices (the "Bond Account") is hereby authorized to be created and shall be drawn upon for the sole purpose of paying principal of and interest on the Bond. All money of the City allocated to the payment of the principal of and interest on the Bond shall be transferred to the Bond Account at least one day prior to each installment payment date.

Section 7. Appointment of Bond Registrar; Registration and Transfer of Bond.

(a) The Treasurer is hereby appointed and designated to serve as the Bond Registrar. The Bond Registrar shall keep, or cause to be kept, at its office, sufficient books for purposes of

registering the name, mailing address and taxpayer identification number of the Registered Owner of the Bond, and for registering any transfer of Bond ownership. The books and records maintained by the Bond Registrar for such purpose shall be considered the Bond Register for purposes of this ordinance. The Bond Register shall at all times be open to inspection by the City. In addition to maintaining the Bond Register, the Bond Registrar is authorized and directed to perform the following duties with respect to the Bond: (i) to authenticate the Bond upon the initial issuance thereof by executing the Certificate of Authentication contained thereon; (ii) to authenticate and deliver any Bond that is transferred in accordance with the provisions thereof and this ordinance; (iii) to serve as the City's paying agent for the Bond; (iv) to imprint on each Bond transferred or exchanged pursuant to this ordinance the name of the Registered Owner, the maximum principal amount of the Bond, the Interest Rate, and the Maturity Date; (v) to cancel the Bond returned to the Bond Registrar upon the payment in full thereof by punching holes through the signatures on the Bond and by writing clearly across the face of the Bond the word "cancelled"; and (vi) to carry out all of the Bond Registrar's duties otherwise described in this ordinance and to comply fully with all applicable federal and State laws and regulations respecting the carrying out of those duties. The Bond Registrar shall be responsible for its representations contained in the Certificate of Authentication on the Bond.

(b) The Bond may be assigned or transferred only in whole and only if endorsed in the manner provided thereon and surrendered to the Bond Registrar. The Bank will not transfer the Bond to a subsequent investor unless the Bank causes such investor to receive such information regarding the City and the Bond as is necessary to comply with Rule 10b-5 of the Securities and Exchange Commission. Any assignment or transfer shall be without cost to the Registered Owner or transferee and shall be noted in the Bond Register.

Section 8. Form and Execution of the Bond.

(a) The Bond shall be prepared in a form consistent with the provisions of this ordinance and State law, shall be signed by the Mayor and Clerk, either or both of whose signatures may be manual or in facsimile, and shall have the seal of the City (or facsimile reproduction thereof) impressed or printed thereon.

(b) The Bond shall not be valid or obligatory for any purpose, or entitled to the benefits of this ordinance, unless it bears a certificate of authentication manually signed by the Bond Registrar stating: "This Bond is the fully registered City of Goldendale, Washington, Limited Tax General Obligation Bond, 2016 (Non-Revolver Line of Credit), described in the Bond Ordinance." A minor deviation in the language of such certificate shall not void a certificate of authentication that otherwise is substantially in the form of the foregoing. The authorized signing of a certificate of authentication shall be conclusive evidence that the Bond so authenticated has been duly executed, authenticated and delivered and is entitled to the benefits of this ordinance.

(c) If any officer whose signature appears on the Bond ceases to be an officer of the City authorized to sign bonds before the Bond bearing his or her signature is authenticated or delivered by the Bond Registrar or issued by the City, that Bond nevertheless may be authenticated, delivered and issued and, when authenticated, delivered and issued, shall be as binding upon the City as though that person had continued to be an officer of the City authorized

to sign bonds. Any Bond also may be signed and attested on behalf of the City by any person who, on the actual date of the signing of the Bond, is an officer of the City authorized to sign bonds, although he or she did not hold the required office on the date of issuance of the Bond.

Section 9. Payment of the Bond. The installments of principal of and interest on the Bond shall be payable in lawful money of the United States of America and shall be paid by electronic transfer, unless payment by check or draft of the Bond Registrar is permitted by the Registered Owner, and sent to the Registered Owner so that such Registered Owner receives said payments when due at the address appearing on the Bond Register. Upon receipt of the final installment payment of principal of and interest on the Bond, whether on the Maturity Date or upon prepayment, the Registered Owner shall present and surrender the Bond to the Bond Registrar to be destroyed or cancelled in accordance with law. The City and the Bond Registrar may deem and treat the Registered Owner of the Bond as the absolute owner of the Bond for the purpose of receiving payment of principal and interest and for all other purposes, and neither the City nor the Bond Registrar shall be affected by any notice to the contrary other than proper notice of assignment or transfer.

Section 10. Prepayment. The City reserves the right to prepay the Outstanding Principal Balance in whole or in part, on any business day, with no prepayment penalty. The City will notify the Registered Owner in writing at least 15 days in advance of its intent to prepay. Any prepayments shall be applied first to accrued and unpaid interest and then applied to reduce the Outstanding Principal Balance. At any time there is a partial prepayment, the remaining semiannual installment payments shall be recalculated as mutually agreed upon, in writing, by the City and the Registered Owner to reflect either a reduction in the semiannual installment payment amount, or an earlier maturity date of the Bond. Within seven business days following a partial prepayment, the Registered Owner shall provide the City with a recalculated amortization schedule.

Section 11. Failure to Pay Installments; No Acceleration. If any installment of principal is not paid when due, the City shall be obligated to pay interest on that installment at the applicable Interest Rate until that installment, together with interest, is paid in full or until sufficient money for its payment in full is on deposit in the Bond Account, or in a trust account established to refund or defease the Bond, and the principal represented by such installment has been called for payment by giving notice of that call to the Registered Owner. The Bond is not subject to acceleration upon the occurrence of a payment default.

Section 12. Pledge of Taxes. The Bond constitutes a general indebtedness of the City and is payable from tax revenues of the City and such other money as is lawfully available and pledged by the City for the payment of principal of and interest on the Bond. For as long as there is an Outstanding Principal Balance, the City irrevocably pledges that it shall, in the manner provided by law within the constitutional and statutory limitations provided by law without the assent of the voters, include in its annual property tax levy amounts sufficient, together with other money that is lawfully available, to pay principal of and interest on the Bond as the same become due. The full faith, credit and resources of the City are pledged irrevocably for the prompt payment of the principal of and interest on the Bond and such pledge shall be enforceable in mandamus against the City.

Section 13. Tax Covenants.

(a) Preservation of Tax Exemption for Interest on the Bond. The City covenants that it will take all actions necessary to prevent interest on the Bond from being included in gross income for federal income tax purposes, and it will neither take any action nor make or permit any use of proceeds of the Bond or other funds of the City treated as proceeds of the Bond at any time during the term of the Bond which will cause interest on the Bond to be included in gross income for federal income tax purposes.

(b) Designation of the Bond as a “Qualified Tax-Exempt Obligation.” The City designates the Bond as a “qualified tax-exempt obligation” for the purposes of Section 265(b)(3) of the Code, and makes the following findings and determinations:

(1) the Bond does not constitute a “private activity bond” within the meaning of Section 141 of the Code;

(2) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds and other obligations not required to be included in such calculation) that the City and any entity subordinate to the City (including any entity that the City controls, that derives its authority to issue tax-exempt obligations from the City, or that issues tax-exempt obligations on behalf of the City) will issue during the calendar year in which the Bond is issued will not exceed \$10,000,000; and

(3) the amount of tax-exempt obligations, including the Bond, designated by the City as “qualified tax-exempt obligations” for the purposes of Section 265(b)(3) of the Code during the calendar year in which the Bond is issued does not exceed \$10,000,000.

(c) Compliance Policies. The Council hereby adopts the post-issuance compliance policies and procedures for tax-exempt obligations attached hereto as Exhibit A in connection with the Bond and the City’s other tax-exempt obligations.

Section 14. Approval of Bank Offer; Authorization of City Officials. The Bank has presented the Bank Offer, which written Bank Offer is on file with the Clerk and is incorporated herein by this reference. The Council finds that accepting the Bank Offer is in the City’s best interest and therefore accepts the same. A fee in the amount of \$500 shall be withheld by the Bank from the first Draw. The Bond will be printed at City expense and will be delivered to the Bank in accordance with the Bank Offer, together with the approving legal opinion of Foster Pepper PLLC, municipal bond counsel, regarding the Bond. The Mayor, the Clerk, the Authorized Officers, or such other person(s) as they may designate, are severally authorized and directed to take such actions and to execute such documents as in their judgment may be necessary or desirable to carry out the transactions contemplated in connection with this ordinance, and to do everything necessary for the prompt delivery of the Bond to the Bank and for the proper application and use of the proceeds of the Draws made pursuant to the Bond.

Section 15. Reporting Requirements. For so long as there is an Outstanding Principal Balance, and the Bond is held by the Bank, the City shall submit its annual financial reports to the Bank along with such additional information as the Bank may reasonably request.

Section 16. Governing Law. The Bond shall be governed and interpreted according to State laws. Nothing in this paragraph shall be construed to limit or otherwise affect any rights or remedies of the Bank under federal law.

Section 17. Ratification and Severability. All actions taken prior to the effective date of this ordinance in furtherance of the purposes described in this ordinance and not inconsistent with the terms of this ordinance are ratified and confirmed in all respects. The provisions of this ordinance are declared to be separate and severable. If a court of competent jurisdiction, all appeals having been exhausted or all appeal periods having run, finds any provision of this ordinance to be invalid or unenforceable as to any person or circumstance, such offending provision shall, if feasible, be deemed to be modified to be within the limits of enforceability or validity. However, if the offending provision cannot be so modified, it shall be null and void with respect to the particular person or circumstance, and all other provisions of this ordinance in all other respects, and the offending provision with respect to all other persons and all other circumstances, shall remain valid and enforceable.

Section 18. Effective Date of Ordinance. This ordinance shall take effect and be in force from and after its passage and five days following its publication as required by law.

PASSED by the City Council and APPROVED by the Mayor of the City of Goldendale, Washington, this 18th day of April, 2016, at a regular open public meeting thereof.

CITY OF GOLDENDALE, WASHINGTON

Mayor

ATTEST:

City Clerk

(S E A L)

Exhibit A

City of Goldendale, Washington Post-Issuance Compliance Policies and Procedures for Tax-Exempt Obligations

1. Purpose. The purpose of these post-issuance compliance policies and procedures (“Compliance Policy”) for tax-exempt obligations issued by the City of Goldendale, Washington (the “City”) is to ensure that the City will be in compliance with requirements of the Internal Revenue Code of 1986, as amended (the “Code”), that must be satisfied with respect to tax-exempt notes, bonds and other obligations (collectively, “bonds”) after such bonds are issued so that interest on the bonds will be and remain tax-exempt.

2. Responsibility for Monitoring Post-Issuance Tax Compliance. The City Council has the overall, final responsibility for monitoring whether the City is in compliance with post-issuance federal tax requirements for the bonds. However, the City Council assigns to the City Administrator (the “Administrator”) the primary operating responsibility to monitor the City’s compliance with post-issuance federal tax requirements for the bonds.

3. Arbitrage Yield Restriction and Rebate Requirements. The Administrator shall maintain or cause to be maintained records of:

(a) purchases and sales of investments made with bond proceeds (including amounts treated as “gross proceeds” of bonds under Section 148 of the Code) and receipts of earnings on those investments;

(b) expenditures made with bond proceeds (including investment earnings on bond proceeds) for the governmental purposes of the bonds, such as for the costs of purchasing, constructing and/or renovating property and facilities;

(c) information showing, where applicable for a particular calendar year, that the City was eligible to be treated as a “small issuer” in respect of bonds issued in that calendar year because the City did not reasonably expect to issue more than \$5,000,000 of tax-exempt bonds in that calendar year;

(d) calculations that will be sufficient to demonstrate to the Internal Revenue Service (“IRS”) upon an audit of a bond issue that, where applicable, the City has complied with an available spending exception to the arbitrage rebate requirement in respect of that bond issue;

(e) calculations that will be sufficient to demonstrate to the IRS upon an audit of a bond issue for which no exception to the arbitrage rebate requirement was applicable that the rebate amount, if any, that was payable to the United States of America in respect of investments made with gross proceeds of that bond issue was calculated and timely paid with Form 8038-T timely filed with the IRS; and

(f) information and records showing that investments held in yield-restricted advance refunding or defeasance escrows for bonds, and investments made with unspent bond proceeds after the expiration of the applicable temporary period, were not invested in higher-yielding investments.

4. Restrictions on Private Business Use and Private Loans. The Administrator shall educate and inform the heads of those departments of the City (the “users”) for which land, buildings, facilities and equipment (“property”) are financed with proceeds of bonds about the restrictions on private business use that apply to that property after the bonds have been issued, and of the restriction on the use of proceeds of bonds to make or finance any loan to any person other than a state or local government unit. In particular, following the issuance of bonds for the financing of property, the Administrator shall

provide to the users of the property (other than members of the general public, to the extent they have no contract or special legal entitlement to use the property) a copy of this Compliance Policy and other appropriate written guidance advising that:

(a) “private business use” means use by any person other than a state or local government unit, including business corporations, partnerships, limited liability companies, associations, nonprofit corporations, natural persons engaged in trade or business activity, and *the United States of America and any federal agency*, as a result of ownership of the property or use of the property under a lease, management or service contract (except for certain “qualified” management or service contracts), output contract for the purchase of electricity or water, privately sponsored research contract (except for certain “qualified” research contracts), “naming rights” contract, “public-private partnership” arrangement, or any similar use arrangement that provides special legal entitlements for the use of the bond-financed property;

(b) under Section 141 of the Code, no more than 10% of the proceeds of any tax-exempt bond issue (including the property financed with the bonds) may be used for private business use, of which no more than 5% of the proceeds of the tax-exempt bond issue (including the property financed with the bonds) may be used for any “unrelated” private business use—that is, generally, a private business use that is not functionally related to the governmental purposes of the bonds; and no more than *the lesser* of \$5,000,000 or 5% of the proceeds of a tax-exempt bond issue may be used to make or finance a loan to any person other than a state or local government unit;

(c) before entering into any special use arrangement with a nongovernmental person that involves the use of bond-financed property, the City user must consult with the Administrator, provide the Administrator with a description of the proposed nongovernmental use arrangement, and determine whether that use arrangement, if put into effect, will be consistent with the restrictions on private business use of the bond-financed property;

(d) in connection with the evaluation of any proposed nongovernmental use arrangement, the Administrator should consult with nationally recognized bond counsel to the City as may be necessary to obtain federal tax advice on whether that use arrangement, if put into effect, will be consistent with the restrictions on private business use of the bond-financed property, and, if not, whether any “remedial action” permitted under Section 141 of the Code may be taken by the City as a means of enabling that use arrangement to be put into effect without adversely affecting the tax-exempt status of the bonds that financed the property; and

(e) the Administrator and the City user of the property shall maintain records of such nongovernmental uses, if any, of bond-financed property, including copies of the pertinent leases, contracts or other documentation, and the related determination that those nongovernmental uses are not inconsistent with the tax-exempt status of the bonds that financed the property.

5. Records to be Maintained for Tax-Exempt Bonds. It is the policy of the City that, unless otherwise permitted by future IRS regulations or other guidance, written records (which may be in electronic form) will be maintained with respect to each City bond issue for as long as those bonds remain outstanding, plus three years. For this purpose, the bonds include refunding bonds that refund the original bonds and thereby refinance the property that was financed by the original bonds.

The records to be maintained are to include:

- (a) the official Transcript of Proceedings for the original issuance of the bonds;
- (b) records showing how the bond proceeds were invested, as described in 3(a) above;

(c) records showing how the bond proceeds were spent, as described in 3(b) above, including property purchase and construction contracts, progress payment requests, invoices, cancelled checks, payment of bond issuance costs, and records of “allocations” of bond proceeds to make reimbursement for project expenditures made before the bonds were actually issued;

(d) information, records and calculations showing that, with respect to each bond issue, the City was eligible for the “small issuer” exception or one of the spending exception to the arbitrage rebate requirement or, if not, that the rebate amount, if any, that was payable to the United States of America in respect of investments made with gross proceeds of that bond issue was calculated and timely paid with Form 8038-T timely filed with the IRS, as described in 3(c), (d) and (e) above; and

(e) records showing that special use arrangements, if any, affecting bond-financed property made by the City with nongovernmental persons, if any, are consistent with applicable restrictions on private business use of property financed with proceeds of tax-exempt bonds and restrictions on the use of proceeds of tax-exempt bonds to make or financed loans to any person other than a state or local government unit, as described in 4 above.

The basic purpose of the foregoing record retention policy for the City’s tax-exempt bonds is to enable the City to readily demonstrate to the IRS upon an audit of any tax-exempt bond issue that the City has fully complied with all federal tax requirements that must be satisfied after the issue date of the bonds so that interest on those bonds continues to be tax-exempt under Section 103 of the Code.

6. Education Policy With Respect to Federal Tax Requirements for Tax-Exempt Bonds. It is the policy of the City that the Administrator and the heads of those City departments for which land, buildings, facilities and equipment are financed with proceeds of tax-exempt bonds should be provided with education and training on federal tax requirements applicable to tax-exempt bonds. The City recognizes that such education and training is vital as a means of ensuring that the City remains in compliance with those federal tax requirements in respect of its bonds. The City therefore will enable and encourage, to the extent the City can afford to do so, those personnel to attend and participate in the educational and training programs offered by, among others, the Washington Public Treasurers Association and the Washington Finance Officers Association with regard to the federal tax requirements applicable to tax-exempt bonds.

CERTIFICATION

I, the undersigned, City Clerk of the City of Goldendale, Washington (the "City"), hereby certify as follows:

1. The foregoing Ordinance No. 1462 (the "Ordinance") is a full, true and correct copy of the Ordinance duly passed at a regular meeting of the City Council of the City held at the regular meeting place thereof on April 18, 2016, as the Ordinance appears on the minute book of the City.

2. The Ordinance will be in full force and effect five days after the publication of its summary in the City's official newspaper.

3. A quorum of the members of the City Council was present throughout the meeting and a majority of the members voted in the proper manner for the passage of the Ordinance.

IN WITNESS WHEREOF, I have hereunto set my hand this 18th day of April, 2016.

CITY OF GOLDENDALE, WASHINGTON

City Clerk

(S E A L)